

Terms of Reference

A. INTRODUCTION

Each year Tai Poutini Polytechnic (TPP) proposes to offer a number of awards to students from West Coast secondary schools who demonstrate goal setting and passion in any of the programmes on offer at TPP. These awards are to be known as the ***Tai Poutini Polytechnic West Coast Schools Awards***.

B. THE AWARDS

An individual award of \$1,000 towards programme fees at TPP is to be made available to one student from each of the following secondary/area schools:

- ◆ Buller High School
- ◆ Reefton Area School
- ◆ Greymouth High School
- ◆ Westland High School
- ◆ Karamea Area School
- ◆ South Westland Area School
- ◆ John Paul II High School

C. AWARDING BODY

Scholarships are awarded by the Awards Committee of Tai Poutini Polytechnic, following consideration of the students' applications.

D. CONDITIONS OF SCHOLARSHIPS

1. Scholarships are awarded annually to students from the West Coast secondary/area schools listed in Section B above, who, in the judgement of the Awards Committee represent the most worthy candidates in the curriculum areas of all programmes available at TPP.
2. To apply, students will need to:
 - complete the application form
 - provide a support form from a teacher; and
 - to attend an interview with Tai Poutini Polytechnic staff.
3. Students have to be in either Year 11, 12 or 13 to apply.
4. The decision of the Awards Committee will be based on:
 - (a) the standard of the interview;
 - (b) the degree of passion and commitment demonstrated at the interview;
 - (c) the opinion of the appropriate secondary school teachers.

5. No holder of TPP West Coast Schools Award may receive another TPP fees contribution entrance award for the same year. A student receiving a fees contribution entrance award may, however, apply for a travel grant or be nominated for any Polytechnic award or prize based on academic or personal achievement.
6. The Award must be used for a programme of study in the year immediately following receipt of the Award.
7. In the event of no student from a particular secondary/area school as listed in Section B above applying for the award or, if in the opinion of the Awards Committee, no candidate from a particular secondary/area school is considered a worthy recipient, then that scholarship award can be used at the Awards Committee's discretion (for example, to allocate two awards to one or more schools listed).

E. MISCELLANEOUS PROVISIONS

1. The TPP Awards Committee shall approve, from time to time, changes in the application requirements.
2. Students and staff from West Coast secondary/area schools will be notified of the terms and conditions of the scholarships through information provided by the TPP Liaison Co-ordinator.
3. Eligible students applying for a TPP West Coast Schools Award must complete the appropriate application form and forward this to the Chair of the TPP Awards Committee of TPP by 15 October each year.
4. The Awards Committee will approve the successful nominations prior to notification and presentation. The decision of the Awards Committee is final, and no review will be undertaken.
5. Notice of the names of the recipients of the scholarships may be printed in the three West Coast newspapers and in any approved school and Polytechnic publications.
6. The terms and conditions of TPP Schools Awards are reviewable annually by the Academic Board.
7. A certificate and confirmation of \$1,000 towards the cost of programme fees at TPP will be presented to the recipient at the respective school end-of-year prize giving.