

## Bachelor of Musical Arts Level 6 Year 2

120 Credits

WC3092

| Code    | Title                              | Credits    | 2015 Base Fee  | 2015 Course Costs | Total          |
|---------|------------------------------------|------------|----------------|-------------------|----------------|
| MUSA609 | Popular Music Writing              | 15         | \$838          | \$0               | \$838          |
| MUSA645 | History of Popular Music from 1960 | 15         | \$838          | \$0               | \$838          |
| MUSA660 | Sound 2                            | 15         | \$838          | \$0               | \$838          |
|         | Elective                           | 15         | \$838          | \$0               | \$838          |
| MUSA641 | Contextual Studies                 | 15         | \$838          | \$0               | \$838          |
|         | <i>Performance Option</i>          |            |                |                   |                |
| MUSA611 | Popular Major Study                | 15         | \$838          | \$0               | \$838          |
| MUSA617 | Popular Performance 2              | 30         | \$1,676        | \$0               | \$1,676        |
|         | <i>Production Option</i>           |            |                |                   |                |
| MUSA661 | Music Sequencing                   | 15         | \$838          | \$0               | \$838          |
| MUSA618 | Music Production                   | 30         | \$1,676        | \$0               | \$1,676        |
|         | Elective                           | 15         | \$838          | \$0               | \$838          |
|         |                                    | <b>180</b> |                |                   |                |
|         | <b>required</b>                    | <b>120</b> | <b>\$6,656</b> |                   | <b>\$6,656</b> |

## Bachelor of Musical Arts Level 6 Year 3

120 Credits

WC3092

|         |                  |    |         |     |         |
|---------|------------------|----|---------|-----|---------|
| MUSA717 | Popular Music    | 60 | \$3,352 | \$0 | \$3,352 |
| MUSA760 | Sound 3          | 15 | \$838   | \$0 | \$838   |
| MUSA780 | Research Project | 15 | \$838   | \$0 | \$838   |

plus 30 elective credits from another qualification

| <b>Certificate in Audio Engineering and Music Production 2015</b> |                               |  |                | <b>120 Credits</b>   |                          |                |
|---|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2821  |                               |  |                |                      |                          |                |
|   |                               |  |                |                      |                          |                |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>                             | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| CAE01   |                               | Sound Wave Theory                        | 4              | \$184                | \$0                      | \$184          |
| CAE02   |                               | Sound Perception and Measurement         | 4              | \$184                | \$0                      | \$184          |
| CAE03   |                               | Basic Electronics                        | 4              | \$184                | \$0                      | \$184          |
| CAE04   |                               | Principles of Recording                  | 3              | \$138                | \$0                      | \$138          |
| CAE05   |                               | Mixing Consoles                          | 3              | \$138                | \$0                      | \$138          |
| CAE06   |                               | Digital Recording Technology             | 3              | \$138                | \$0                      | \$138          |
| CAE07   |                               | Livesound Equipment and Skills           | 3              | \$138                | \$0                      | \$138          |
| CAE08   |                               | Mixdown                                  | 5              | \$231                | \$0                      | \$231          |
| CAE09   |                               | Dynamics Processing                      | 3              | \$138                | \$0                      | \$138          |
| CAE10   |                               | Equalisation                             | 3              | \$138                | \$0                      | \$138          |
| CAE11   |                               | Effects Processing                       | 4              | \$184                | \$0                      | \$184          |
| CAE12   |                               | Microphones                              | 3              | \$138                | \$0                      | \$138          |
| CAE13   |                               | Speakers and Headphones                  | 2              | \$92                 | \$0                      | \$92           |
| CAE14   |                               | Sampling                                 | 2              | \$92                 | \$0                      | \$92           |
| CAE15   |                               | Principles of MIDI                       | 4              | \$184                | \$0                      | \$184          |
| CAE16   |                               | Music Theory and Song Writing            | 5              | \$231                | \$0                      | \$231          |
| CAE17   |                               | Basic Computer Skills                    | 2              | \$92                 | \$0                      | \$92           |
| CAE18   |                               | Computer Software                        | 4              | \$184                | \$0                      | \$184          |
| CAE19   |                               | Computer Hardware                        | 4              | \$184                | \$0                      | \$184          |
| CAE20   |                               | Studio Communications                    | 4              | \$184                | \$0                      | \$184          |
| CAE21   |                               | Tikanga Maori                            | 1              | \$46                 | \$0                      | \$46           |
| CAE22   |                               | Introductory Studio Operations           | 8              | \$369                | \$0                      | \$369          |
| CAE23   |                               | Basic Studio Operations                  | 8              | \$369                | \$0                      | \$369          |
| CAE24   |                               | Intermediate Studio Operations           | 9              | \$415                | \$0                      | \$415          |
| CAE25   |                               | Introductory Electronic Music Production | 8              | \$369                | \$0                      | \$369          |
| CAE26   |                               | Basic Electronic Music Production        | 8              | \$369                | \$0                      | \$369          |
| CAE27   |                               | Intermediate Electronic Music Production | 9              | \$415                | \$0                      | \$415          |
|   |                               |  | <b>120</b>     | <b>\$5,534</b>       | <b>\$0</b>               | <b>\$5,534</b> |

| Diploma in Audio Engineering and Music Production 2015 |                        |                                 |            | 120 Credits    |                   |                |
|--|------------------------|---------------------------------|------------|----------------|-------------------|----------------|
| WC2853   |                        |                                 |            |                |                   |                |
|  |                        |                                 |            |                |                   |                |
| Code   | Unit # (If applicable) | Title                           | Credits    | 2015 Base Fee  | 2015 Course Costs | Total          |
| DAE01  |                        | Wave Theory                     | 2          | \$97           | \$0               | \$97           |
| DAE02  |                        | Sound and Pitch                 | 2          | \$97           | \$0               | \$97           |
| DAE03  |                        | Western Art Music               | 2          | \$97           | \$0               | \$97           |
| DAE04  |                        | World Music                     | 2          | \$97           | \$0               | \$97           |
| DAE05  |                        | Written Music Theory            | 3          | \$144          | \$0               | \$144          |
| DAE06  |                        | Music Performance               | 1          | \$48           | \$0               | \$48           |
| DAE07  |                        | Aural Perception                | 1          | \$48           | \$0               | \$48           |
| DAE08  |                        | Song Writing                    | 2          | \$97           | \$0               | \$97           |
| DAE09  |                        | Studio Practical                | 26         | \$1,252        | \$0               | \$1,252        |
| DAE10  |                        | Studio Theory                   | 10         | \$481          | \$0               | \$481          |
| DAE11  |                        | Analogue and Digital Synthesis  | 4          | \$192          | \$0               | \$192          |
| DAE12  |                        | Advanced MIDI Theory            | 4          | \$192          | \$0               | \$192          |
| DAE13  |                        | Advanced EMP Practical          | 23         | \$1,107        | \$0               | \$1,107        |
| DAE14  |                        | Music Industry Studies          | 3          | \$144          | \$0               | \$144          |
| DAE15  |                        | Work Experience                 | 1          | \$48           | \$0               | \$48           |
| DAE16  |                        | Advanced Computer Studies       | 2          | \$97           | \$0               | \$97           |
| DAE17  |                        | Speakers and Amplifiers         | 4          | \$192          | \$0               | \$192          |
| DAE18  |                        | Practical Acoustics             | 4          | \$192          | \$0               | \$192          |
| DAE19  |                        | Computer Graphics               | 2          | \$97           | \$0               | \$97           |
| DAE20  |                        | Interactive Media Production    | 4          | \$192          | \$0               | \$192          |
| DAE21  |                        | Web Formats                     | 2          | \$97           | \$0               | \$97           |
| DAE22  |                        | Sound for Picture               | 4          | \$192          | \$0               | \$192          |
| DAE23  |                        | Radio and Commercial Production | 4          | \$192          | \$0               | \$192          |
| DAE24  |                        | Digital Recording               | 4          | \$192          | \$0               | \$192          |
| DAE25  |                        | Electronics                     | 4          | \$192          | \$0               | \$192          |
|  |                        |                                 | <b>120</b> | <b>\$5,778</b> | <b>\$0</b>        | <b>\$5,778</b> |

| <b>Certificate in Foundation Sound and Music 2015</b> |                               |  |                |                      |                          | <b>120 Credits</b> |  |
|---|-------------------------------|--|----------------|----------------------|--------------------------|--------------------|--|
| WC2890  |                               |  |                |                      |                          |                    |  |
| <b>(Compulsory and elective courses)</b>              |                               |  |                |                      |                          |                    |  |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| Comp25662   | 25662                         | Use digital communications technologies                                      | 3              | \$121                | \$5                      | \$126              |  |
| FSM10652  | 10652                         | Demonstrate music performance skills before an audience                      | 8              | \$335                | \$0                      | \$335              |  |
| FSM10654  | 10654                         | Demonstrate developing music compositional skills                            | 6              | \$252                | \$0                      | \$252              |  |
| FSM10660  | 10660                         | Describe and examine three works of varying genre                            | 5              | \$202                | \$0                      | \$202              |  |
| FSM10666  | 10666                         | Demonstrate ability to be an effective part of musical group                 | 3              | \$125                | \$0                      | \$125              |  |
| FSM12831  | 12831                         | Demonstrate rudimentary knowledge of NZ music                                | 3              | \$98                 | \$4                      | \$103              |  |
| FSM12825  | 12825                         | Operate and maintain a public address system for a performing arts situation | 2              | \$81                 | \$3                      | \$85               |  |
| FSM17586  | 17586                         | Demonstrate knowledge of electrical safety in the workplace                  | 4              | \$150                | \$7                      | \$157              |  |
| FSM23730  | 23730                         | Operate music sequencing, editing, and music notation application(s)         | 8              | \$321                | \$14                     | \$335              |  |
| FSM2780   | 2780                          | Demonstrate and apply knowledge of a personal computer system                | 3              | \$121                | \$5                      | \$126              |  |
| FSM2788   | 2788                          | Produce desktop published documents to meet a set brief                      | 5              | \$94                 | \$9                      | \$103              |  |
| FSM3492   | 3492                          | Write a short report   | 3              | \$97                 | \$5                      | \$103              |  |
| FSM5225   | 5225                          | Use fractions, ratio, and proportion to solve problems                       | 2              | \$65                 | \$3                      | \$68               |  |
| FSM5227   | 5227                          | Solve problems involving money   | 3              | \$96                 | \$5                      | \$101              |  |
| FSM5229   | 5229                          | Use geometry to describe situations and solve problems                       | 2              | \$64                 | \$3                      | \$67               |  |
| FSM5235   | 5235                          | Use strategies to solve number problems                                      | 2              | \$65                 | \$3                      | \$68               |  |
| FSM7118   | 7118                          | Manage own learning programme  | 3              | \$121                | \$5                      | \$126              |  |
| FSM7120   | 7120                          | Demonstrate knowledge of note taking   | 2              | \$65                 | \$3                      | \$68               |  |
| FSM7127   | 7127                          | Exercise informed choice in deciding on a major goods or service purchase    | 2              | \$65                 | \$3                      | \$68               |  |
| FSM8491   | 8491                          | Solve problems involving money   | 2              | \$64                 | \$3                      | \$67               |  |
| FSM8492   | 8492                          | Use standard units of measurement  | 3              | \$96                 | \$5                      | \$101              |  |
| FSM9677   | 9677                          | Participate in a team or group which has an objective                        | 3              | \$97                 | \$5                      | \$103              |  |
| FSMP4-01  | TPP                           | Practical MIDI Experience  | 9              | \$378                | \$0                      | \$378              |  |
| FSMP4-02  | TPP                           | Use a variety of studio equipment  | 18             | \$288                | \$0                      | \$288              |  |
| P4-03   | TPP                           | Demonstrate knowledge of technical terms relating to sound                   | 5              | \$210                | \$0                      | \$210              |  |
| P4-04   | TPP                           | Demonstrate knowledge of the nature of sound                                 | 3              | \$126                | \$0                      | \$126              |  |
| P4-05   | TPP                           | Dub audio  | 2              | \$84                 | \$0                      | \$84               |  |
| P4-06   | TPP                           | Demonstrate knowledge of the history of recording sound                      | 6              | \$252                | \$0                      | \$252              |  |
| P4-07   | TPP                           | Demonstrate how to clean, maintain and handle sound equipment                | 3              | \$126                | \$0                      | \$126              |  |

|  |       |   |   |                |              |                |
|--|-------|---|---|----------------|--------------|----------------|
| P4-08  | TPP   | Demonstrate knowledge of the roles and responsibilities of sound personnel in productions | 5 | \$210          | \$0          | \$210          |
| P4-09  | TPP   | Live Sound Practical  | 3 | \$105          | \$0          | \$105          |
| FSMP4-10   | TPP   | Live Sound Industry Theory  | 3 | \$75           | \$0          | \$75           |
| FSMP4-11   | TPP   | Demonstrate musicianship  | 3 | \$105          | \$0          | \$105          |
| FSM18815   | 18815 | Sight-read music to an elementary level   | 3 | \$98           | \$4          | \$103          |
| FSM18816   | 18816 | Demonstrate aural recall skills to an elementary level                                    | 3 | \$98           | \$4          | \$103          |
|  |       |   |   | <b>\$5,117</b> | <b>\$206</b> | <b>\$5,323</b> |
| <b>Discount of 50% applies to Greymouth Campus for students over the age of 25</b> |       |   |   |                |              | <b>\$2,661</b> |

| <b>Certificate in Contemporary Music Performance 2015</b> |                          |  |                | <b>120 Credits</b>   |                          |                |
|---|--------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2841  |                          |  |                |                      |                          |                |
|   |                          |  |                |                      |                          |                |
| <b>Code</b>   | <b>Unit # (If applic</b> | <b>Title</b>                                       | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| MUSC4001  |                          | Music Fundamentals                                 | 15             | \$664                | \$0                      | \$664          |
| MUSC4002  |                          | Contemporary Music                                 | 15             | \$664                | \$0                      | \$664          |
| MUSC4003  |                          | History of Music and Instrumentation               | 15             | \$664                | \$0                      | \$664          |
| MUSC4004  |                          | Music Composition and Production                   | 15             | \$664                | \$0                      | \$664          |
| MUSC4005  |                          | Music Industry Fundamentals                        | 15             | \$664                | \$0                      | \$664          |
| MUSC4006  |                          | Music Technology: Studio Production and Live Sound | 15             | \$664                | \$0                      | \$664          |
| MUSC5001  |                          | Music Performance and Stage Craft                  | 30             | \$1,327              | \$0                      | \$1,327        |
|   |                          |  | <b>120</b>     | <b>\$5,309</b>       | <b>\$0</b>               | <b>\$5,309</b> |

| <b>Diploma in Contemporary Music Performance 2015</b> |                               |   |                | <b>120 Credits</b>   |                          |                |
|---|-------------------------------|---|----------------|----------------------|--------------------------|----------------|
| WC2866  |                               |   |                |                      |                          |                |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>                            | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| DCM6  |                               | Business Studies                        | 5              | \$216                | \$0                      | \$216          |
| DCM11   |                               | Composition and Arranging               | 10             | \$432                | \$0                      | \$432          |
| DCM7  |                               | Industry Studies                        | 9              | \$389                | \$0                      | \$389          |
| DCM12   |                               | Instrumentation                         | 4              | \$173                | \$0                      | \$173          |
| ListenAnaly   |                               | Listening Analysis                      | 8              | \$346                | \$0                      | \$346          |
| MIDI DMus   |                               | MIDI                                    | 6              | \$260                | \$0                      | \$260          |
| DCM13   |                               | Music Knowledge 1                       | 35             | \$1,513              | \$0                      | \$1,513        |
| DCM8  |                               | Performance                             | 32             | \$1,384              | \$0                      | \$1,384        |
| PerfSkills  |                               | Primary Performance                     | 3              | \$129                | \$0                      | \$129          |
| Record Tech   |                               | Recording Techniques                    | 6              | \$260                | \$0                      | \$260          |
| Skills Exch   |                               | Skills Exchange and Musical Instruction | 2              | \$87                 | \$0                      | \$87           |
|   |                               |   | <b>120</b>     | <b>\$5,189</b>       | <b>\$0</b>               | <b>\$5,189</b> |

| <b>Certificate in Live Sound and Event Production 2015</b> |                               |                             |                | <b>120 Credits</b>   |                          |                |
|--|-------------------------------|-----------------------------|----------------|----------------------|--------------------------|----------------|
| WC2850   |                               |                             |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>                | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| Core Pract   |                               | Core Practical              | 24             | \$1,106              | \$0                      | \$1,106        |
| Core Theory  |                               | Core Theory                 | 12             | \$574                | \$0                      | \$574          |
| Event Produc   |                               | Event Production Theory     | 13             | \$620                | \$0                      | \$620          |
| General Cont   |                               | General Content             | 8              | \$381                | \$0                      | \$381          |
| Lighting   |                               | Lighting                    | 24             | \$1,106              | \$0                      | \$1,106        |
| Live Sound   |                               | Live Sound                  | 21             | \$967                | \$0                      | \$967          |
| ProdDesign   |                               | Production Design           | 7              | \$349                | \$0                      | \$349          |
| Stage Mgmnt  |                               | Staging Management Practice | 11             | \$525                | \$0                      | \$525          |
|  |                               |                             | <b>120</b>     | <b>\$5,628</b>       | <b>\$0</b>               | <b>\$5,628</b> |



| <b>Diploma in Music and Event Management 2015</b> |                               |                          |                |                      |                          | <b>120 Credits</b> |  |
|---|-------------------------------|--------------------------|----------------|----------------------|--------------------------|--------------------|--|
| WC2904  |                               |                          |                |                      |                          |                    |  |
|   |                               |                          |                |                      |                          |                    |  |
| <b>Code</b>                                       | <b>Unit # (If applicable)</b> | <b>Title</b>             | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| MEM-01  |                               | Music Management Studies | 26             | \$1,115              | \$0                      | \$1,115            |  |
| MEM-02  |                               | Music Marketing          | 18             | \$772                | \$0                      | \$772              |  |
| MEM-03  |                               | Artist Management        | 24             | \$1,029              | \$0                      | \$1,029            |  |
| MEM-04  |                               | Music Event Management   | 24             | \$1,029              | \$0                      | \$1,029            |  |
| MEM-05  |                               | Communications           | 12             | \$515                | \$0                      | \$515              |  |
| MEM-06  |                               | Music Industry Studies   | 16             | \$685                | \$0                      | \$685              |  |
|   |                               |                          | <b>120</b>     | <b>\$5,145</b>       | <b>\$0</b>               | <b>\$5,145</b>     |  |

| <b>Diploma in Creative Enterprise 2015</b> |                               |                              |                | <b>120 Credits</b>   |                          |                |
|--|-------------------------------|------------------------------|----------------|----------------------|--------------------------|----------------|
| WC2927                                     |                               |                              |                |                      |                          |                |
|  |                               |                              |                |                      |                          |                |
| <b>Code</b>                                | <b>Unit # (If applicable)</b> | <b>Title</b>                 | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| CEN-01                                     |                               | Business Planning Tools      | 15             | \$637                | \$0                      | \$637          |
| CEN-02                                     |                               | Business Development Tools   | 20             | \$832                | \$0                      | \$832          |
| CEN-03                                     |                               | Professional Communication   | 20             | \$832                | \$0                      | \$832          |
| CEN-04                                     |                               | Professional Development I   | 5              | \$244                | \$0                      | \$244          |
| CEN-05                                     |                               | Applied Business Planning    | 15             | \$637                | \$0                      | \$637          |
| CEN-06                                     |                               | Applied Business Development | 20             | \$849                | \$0                      | \$849          |
| CEN-07                                     |                               | Professional Development II  | 25             | \$1,061              | \$0                      | \$1,061        |
|  |                               |                              | <b>120</b>     | <b>\$5,092</b>       | <b>\$0</b>               | <b>\$5,092</b> |

| <b>Certificate in DJ and Electronic Music Production 2015</b> |                               |   |                |                      |                          | <b>120 Credits</b> |  |
|---|-------------------------------|---|----------------|----------------------|--------------------------|--------------------|--|
| WC3002  |                               |   |                |                      |                          |                    |  |
|   |                               |   |                |                      |                          |                    |  |
| <b>Code</b>   | <b>Unit # (if applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| DJEMP01   |                               | Demonstrate mixing for DJ performance                               | 15             | \$664                | \$0                      | \$664              |  |
| DJEMP02   |                               | Demonstrate turntable skills  | 15             | \$664                | \$0                      | \$664              |  |
| DJEMP03   |                               | Perform as a DJ for a live audience                                 | 10             | \$442                | \$0                      | \$442              |  |
| DJEMP04   |                               | Produce electronic music  | 40             | \$1,771              | \$0                      | \$1,771            |  |
| DJEMP05   |                               | Demonstrate knowledge of the history of the DJ and electronic music | 15             | \$664                | \$0                      | \$664              |  |
| DJEMP06   |                               | Demonstrate knowledge of introductory music theory                  | 10             | \$442                | \$0                      | \$442              |  |
| DJEMP07   |                               | Set up and operate basic PA and lighting technology                 | 5              | \$222                | \$0                      | \$222              |  |
| DJEMP08   |                               | Set up and operate basic PA and lighting technology                 | 10             | \$442                | \$0                      | \$442              |  |
|   |                               |   | <b>120</b>     | <b>\$5,309</b>       | <b>\$0</b>               | <b>\$5,309</b>     |  |

| <b>Certificate in Automotive Trades 2015</b> |                               |  |                |                      |                          | <b>120 Credits</b> |  |
|--|-------------------------------|--|----------------|----------------------|--------------------------|--------------------|--|
| WC2859                                       |                               |  |                |                      |                          |                    |  |
|  |                               |  |                |                      |                          |                    |  |
| <b>Code</b>                                  | <b>Unit # (if applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| FSM7118                                      | 7118                          | Manage own learning programme  | 3              | \$121                | \$5                      | \$126              |  |
| Auto249                                      | 249                           | Carry out automotive industry personal workplace requirements                                    | 5              | \$104                | \$9                      | \$112              |  |
| Auto21672                                    | 21672                         | Demonstrate knowledge of new and emerging technology in the motor industry                       | 5              | \$114                | \$9                      | \$123              |  |
| Auto21673                                    | 21673                         | Demonstrate knowledge of maintaining stock security in the motor and related industries          | 2              | \$53                 | \$3                      | \$56               |  |
| Auto21674                                    | 21674                         | Demonstrate knowledge of terminology used in the motor industry                                  | 2              | \$53                 | \$3                      | \$56               |  |
| Auto3877                                     | 3877                          | Demonstrate knowledge of protecting vehicle electronics in the motor industry                    | 2              | \$53                 | \$3                      | \$56               |  |
| Auto229                                      | 229                           | Identify the general locations and functions of motor vehicle systems and main components        | 4              | \$106                | \$7                      | \$112              |  |
| Auto21869                                    | 21869                         | Remove and replace road wheels in the motor industry   | 1              | \$23                 | \$2                      | \$25               |  |
| Auto21858                                    | 21858                         | Demonstrate good work habits and perform safe work practices in the motor and related industries | 4              | \$105                | \$7                      | \$111              |  |
| Auto21859                                    | 21859                         | Select and use hand tools and workshop equipment for an automotive application                   | 2              | \$47                 | \$3                      | \$51               |  |
| Auto3856                                     | 3856                          | Identify emergency procedures in the motor and related industries                                | 2              | \$47                 | \$3                      | \$51               |  |
| Auto16113                                    | 16113                         | Demonstrate knowledge of safe working practices in an automotive workshop                        | 2              | \$53                 | \$3                      | \$56               |  |
| Auto21669                                    | 21669                         | Demonstrate knowledge of hand tools and workshop equipment for motor industry applications       | 2              | \$53                 | \$3                      | \$56               |  |
| Auto21677                                    | 21677                         | Demonstrate knowledge of a diesel fuel system  | 2              | \$6                  | \$3                      | \$9                |  |
| Auto21682                                    | 21682                         | Demonstrate knowledge of an oxy-acetylene welding plant in the motor industry                    | 2              | \$47                 | \$3                      | \$51               |  |
| Auto21685                                    | 21685                         | Use an oxy-acetylene welding plant in the motor industry   | 3              | \$70                 | \$5                      | \$75               |  |
| Auto21686                                    | 21686                         | Demonstrate knowledge of automotive cooling systems  | 2              | \$47                 | \$3                      | \$51               |  |
| Auto21689                                    | 21689                         | Demonstrate knowledge of hydraulic brake fluid, fluid replacement, and brake bleeding procedures | 2              | \$47                 | \$3                      | \$51               |  |
| Auto21707                                    | 21707                         | Demonstrate knowledge of automotive electrical principles  | 6              | \$140                | \$10                     | \$151              |  |
| Auto21720                                    | 21720                         | Demonstrate knowledge of vehicle braking systems   | 2              | \$6                  | \$3                      | \$9                |  |

|           |       |   |   |       |      |       |
|-----------|-------|---|---|-------|------|-------|
| Auto21721 | 21721 | Demonstrate knowledge of vehicle steering and suspension systems  | 2 | \$45  | \$3  | \$48  |
| Auto231   | 231   | Explain the operation of two and four stroke petrol and diesel engines                                      | 4 | \$93  | \$7  | \$100 |
| Auto240   | 240   | Demonstrate knowledge of petrol fuel systems  | 3 | \$70  | \$5  | \$75  |
| Auto243   | 243   | Carry out basic tuning on a four stroke petrol engine under supervision                                     | 4 | \$10  | \$7  | \$17  |
| Auto21675 | 21675 | Demonstrate knowledge of automotive batteries   | 2 | \$50  | \$3  | \$53  |
| Auto21683 | 21683 | Demonstrate knowledge of MIG welding in the motor industry  | 2 | \$50  | \$3  | \$53  |
| Auto21684 | 21684 | Use a MIG welding plant in the motor industry   | 3 | \$75  | \$5  | \$80  |
| Auto21687 | 21687 | Demonstrate knowledge of basic tuning on a four stroke petrol engine  | 3 | \$75  | \$5  | \$80  |
| Auto21692 | 21692 | Perform minor servicing tasks on a diesel fuel system   | 2 | \$50  | \$3  | \$53  |
| Auto21714 | 21714 | Demonstrate knowledge of fastening systems used in the motor industry                                       | 2 | \$50  | \$3  | \$53  |
| Auto21715 | 21715 | Select and use fastening systems in the motor industry  | 2 | \$50  | \$3  | \$53  |
| Auto15446 | 15446 | Remove and replace a car or light commercial vehicle engine cambelt   | 3 | \$69  | \$5  | \$75  |
| Auto21722 | 21722 | Balance wheels off a vehicle in the motor industry  | 2 | \$50  | \$34 | \$83  |
| Auto24026 | 24026 | Demonstrate knowledge of motor vehicle wheel alignment  | 3 | \$75  | \$5  | \$80  |
| Auto15373 | 15373 | Demonstrate knowledge of automotive air conditioning  | 4 | \$100 | \$32 | \$132 |
| Auto24447 | 24447 | Recover refrigerant from, and evacuate and charge an automotive air conditioning system                     | 2 | \$50  | \$28 | \$78  |
| Auto24448 | 24448 | Demonstrate knowledge of servicing automotive air conditioning systems                                      | 2 | \$50  | \$28 | \$78  |
| Auto15418 | 15418 | Demonstrate knowledge of the operation and servicing requirements for heavy vehicle and equipment clutches  | 4 | \$100 | \$35 | \$134 |
| Auto2318  | 2318  | Demonstrate knowledge of the construction and operation of heavy vehicle and equipment manual transmissions | 4 | \$100 | \$35 | \$134 |
| Auto24308 | 24308 | Rectify driveline faults on light vehicles, and overhaul universal and constant velocity (CV) joints        | 3 | \$75  | \$34 | \$108 |
| Auto3400  | 3400  | Check a four stroke petrol engine for condition using hand held test equipment                              | 4 | \$100 | \$35 | \$134 |
| Auto929   | 929   | Test and rectify starting aid system faults on a diesel engine  | 2 | \$50  | \$28 | \$78  |
| Auto943   | 943   | Remove and install an engine assembly from and to a light vehicle   | 2 | \$50  | \$28 | \$78  |
| Auto24275 | 24275 | Disassemble, inspect, and reassemble an engine short block under general supervision                        | 3 | \$69  | \$34 | \$103 |
| Auto15406 | 15406 | Carry out general service checks on light vehicles  | 2 | \$50  | \$28 | \$78  |
| Auto2322  | 2322  | Carry out general service checks on heavy vehicles or equipment   | 4 | \$100 | \$35 | \$134 |
| Auto23929 | 23929 | Repair light trailers in the motor and related industries   | 2 | \$50  | \$28 | \$78  |

|           |       |   |   |                |              |                |
|-----------|-------|---|---|----------------|--------------|----------------|
| Auto23992 | 23992 | Use and maintain a gas metal arc welding (GMAW) plant in the motor and related industries | 5 | \$124          | \$37         | \$161          |
| Auto24373 | 24373 | Demonstrate knowledge of the manual metal arc welding process in the motor industry       | 2 | \$50           | \$34         | \$83           |
|           |       |   |   | <b>\$3,218</b> | <b>\$665</b> | <b>\$3,883</b> |

| <b>Certificate in Carpentry (Residential and Commercial) 2015</b> |                               |                                     |                |                      |                          | <b>120 Credits</b> |  |
|---|-------------------------------|-------------------------------------|----------------|----------------------|--------------------------|--------------------|--|
| WC2857  |                               |                                     |                |                      |                          |                    |  |
|   |                               |                                     |                |                      |                          |                    |  |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>                        | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| CIC 1-100   |                               | Safety, Tools, Machines             | 20             | \$497                | \$49                     | \$547              |  |
| CIC 1-50  |                               | Materials, Foundations, Floors      | 21             | \$522                | \$52                     | \$574              |  |
| CIC 1-70  |                               | Alterations, Alternative Structures | 18             | \$448                | \$44                     | \$492              |  |
| CIC 1-80  |                               | Construction Preliminaries          | 22             | \$548                | \$54                     | \$602              |  |
| CIC 1-90  |                               | Linings and Claddings               | 37             | \$916                | \$91                     | \$1,007            |  |
| CIC 1-20  |                               | First Aid                           | 4              | \$96                 | \$10                     | \$106              |  |
| CIC 1-200   |                               | Work-Based Training                 | 0              | \$0                  | \$0                      | \$0                |  |
|   |                               |                                     | <b>122</b>     | <b>\$3,026</b>       | <b>\$300</b>             | <b>\$3,326</b>     |  |

| <b>Certificate in Drilling 2015</b> |                               |   |                |                      |                          | <b>128 Credits</b> |  |
|-------------------------------------|-------------------------------|---|----------------|----------------------|--------------------------|--------------------|--|
| WC3027                              |                               |   |                |                      |                          |                    |  |
| <b>Code</b>                         | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| Drill22456                          | 22456                         | Follow workplace health, safety and environmental procedures for non-hydrocarbon drilling | 3              | \$124                | \$5                      | \$129              |  |
| Drill22458                          | 22458                         | Work effectively in the non-hydrocarbon drilling industry                                 | 2              | \$83                 | \$3                      | \$87               |  |
| Drill22459                          | 22459                         | Work in a drilling team in a non-hydrocarbon drilling environment                         | 3              | \$124                | \$5                      | \$129              |  |
| Drill22460                          | 22460                         | Mobilise equipment and materials in a non-hydrocarbon drilling environment                | 4              | \$164                | \$7                      | \$171              |  |
| Drill22461                          | 22461                         | Set up and pack up a drill site in a non-hydrocarbon drilling environment                 | 4              | \$164                | \$7                      | \$171              |  |
| Drill22462                          | 22462                         | Support drilling process in a non-hydrocarbon drilling environment                        | 3              | \$124                | \$5                      | \$129              |  |
| Drill23229                          | 23229                         | Use a safety harness for personal fall prevention when working at height                  | 4              | \$164                | \$7                      | \$171              |  |
| Drill25046                          | 25406                         | Undertake sectional felling in arboriculture tree work                                    | 2              | \$83                 | \$3                      | \$87               |  |
| GWS17592                            | 17592                         | Identify the causes of back injury and methods to prevent back injuries in the workplace  | 4              | \$164                | \$7                      | \$171              |  |
| FLM19522                            | 19522                         | Undertake job safety analysis   | 4              | \$164                | \$7                      | \$171              |  |
| CDE-18138                           | 18138                         | Fit and remove vehicle chains   | 2              | \$83                 | \$3                      | \$87               |  |
| BRM100                              | na/                           | Carry out basic equipment and rig maintenance in a non-hydrocarbon drilling environment   | 10             | \$431                | \$0                      | \$431              |  |
| EMC26551                            | 26551                         | Provide first aid for life threatening conditions   | 1              | \$26                 | \$2                      | \$28               |  |
| EMC26552                            | 26552                         | Demonstrate knowledge of common first aid conditions and how to respond to them           | 1              | \$26                 | \$2                      | \$28               |  |
| CPO16701                            | 16701                         | Demonstrate knowledge and skills for driving on a road for endorsement W (wheels)         | 3              | \$124                | \$5                      | \$129              |  |
| CPO16702                            | 16702                         | Demonstrate knowledge and skills for driving on a road for endorsement R (rollers)        | 3              | \$124                | \$5                      | \$129              |  |
| CPO16703                            | 16703                         | Demonstrate knowledge and skills for driving on a road for endorsement T (tracks)         | 3              | \$124                | \$5                      | \$129              |  |
| Drill17678                          | 17678                         | Drive a light motor vehicle on unsealed road surfaces                                     | 3              | \$124                | \$5                      | \$129              |  |
| Drill1737                           | 1737                          | Drive a heavy vehicle on unsealed road surfaces   | 3              | \$124                | \$5                      | \$129              |  |
| Hort24557                           | 24557                         | Demonstrate knowledge of the safe operation of a quad bike                                | 3              | \$124                | \$5                      | \$129              |  |
| GWS10851                            | 10851                         | Operate a powered industrial lift truck (forklift)  | 7              | \$290                | \$12                     | \$301              |  |



|                  |       |   |            |                |              |                |
|------------------|-------|---|------------|----------------|--------------|----------------|
| GWS18496         | 18496 | Demonstrate knowledge and skills for driving a forklift on a road for endorsement F (forklifts)                                   | 2          | \$83           | \$3          | \$87           |
| Drill14516       | 14516 | Demonstrate knowledge of legal requirements for loading and towing a simple light trailer   | 3          | \$124          | \$5          | \$129          |
| Drill3471        | 3471  | Tow a light simple trailer  | 1          | \$41           | \$2          | \$43           |
| CEI3-17695       | 17695 | Attach, lift, move, and place loads using mobile plant  | 10         | \$414          | \$17         | \$431          |
| Drill17976       | 17976 | Demonstrate knowledge of operating a light four wheel drive (4WD) vehicle in an off-road environment                              | 4          | \$164          | \$7          | \$171          |
| Drill17978       | 17978 | Operate a light four wheel drive (4WD) vehicle in an off-road environment   | 4          | \$164          | \$7          | \$171          |
| Drill20848       | 20848 | Demonstrate knowledge of and skills for driving a light four wheel drive (4WD) vehicle on-road                                    | 4          | \$164          | \$7          | \$171          |
| SAR-25412        | 25412 | Provide basic pre-hospital emergency care   | 6          | \$130          | \$10         | \$141          |
| CEI3-VH17574     | 17574 | Operate a rigid vehicle to meet the requirements for a full Class 2 driver licence  | 7          | \$159          | \$12         | \$171          |
| <b>Electives</b> |       |   | <b>113</b> | <b>\$4,406</b> | <b>\$176</b> | <b>\$4,582</b> |
| Drill22466       | 22466 | Assist conventional core drilling in a non-hydrocarbon drilling environment   | 4          | \$123          | \$7          | \$130          |
| Drill22467       | 22467 | Assist wireline core drilling in a non-hydrocarbon drilling environment   | 4          | \$123          | \$7          | \$130          |
| Drill22470       | 22470 | Assist mud rotary drilling in a non-hydrocarbon drilling environment  | 4          | \$123          | \$7          | \$130          |
| Drill22473       | 22473 | Assist down hole hammer drilling in a non-hydrocarbon drilling environment  | 4          | \$123          | \$7          | \$130          |
| Drill-Wel100     | n/a   | Demonstrate basic knowledge of, and carry out, basic gas cutting and welding procedures for the non-hydrocarbon drilling industry | 6          | \$208          | \$0          | \$208          |
| CDE-24089        | 24089 | Demonstrate knowledge of fatigue management, work time, and driver logbook requirements   | 5          | \$108          | \$9          | \$117          |
|                  |       | <b>Plus 15 elective credits</b>   | <b>128</b> | <b>\$4,643</b> | <b>\$188</b> | <b>\$4,831</b> |

| <b>Certificate in Steam Powered Vehicles 2015</b> |                               |   |                | <b>40 Credits</b>    |                          |              |
|---|-------------------------------|---|----------------|----------------------|--------------------------|--------------|
| WC2962  |                               |   |                |                      |                          |              |
|   |                               |   |                |                      |                          |              |
| <b>Code</b>                                       | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b> |
| ENG11156  | 11156                         | Maintenance and repair of steam driven vehicles             | 10             | \$208                | \$17                     | \$225        |
| SPV11158  | 11158                         | Drive and manoeuvre a steam driven rail vehicle             | 10             | \$232                | \$17                     | \$249        |
| SPV21754  | 21754                         | Prepare and operate a steam boiler                          | 10             | \$232                | \$17                     | \$249        |
| SPV21755  | 21755                         | Prepare, bring to steam, and operate a steam driven vehicle | 10             | \$232                | \$17                     | \$249        |
|   |                               |   | <b>40</b>      | <b>\$902</b>         | <b>\$68</b>              | <b>\$971</b> |

| National Certificate in Extractive Industries (Land Operations Using Explosives) Level 3 |                        |   |         | 2015                  | 55 Credits        |                |
|--|------------------------|---|---------|-----------------------|-------------------|----------------|
| NC0802   |                        |   |         |                       |                   |                |
| Code   | Unit # (If applicable) | Title   | Credits | 2015 Fee              | 2015 Course Costs | Total          |
| Blasting 17700   | 17700                  | Design blasting layouts and carry out blasting operations for land work   | 28      | \$607                 | \$48              | \$655          |
| CEI-20333  | 20333                  | Describe the legal and operational requirements for an approved handler for Class 1 substances in extractive industries | 10      | \$217                 | \$17              | \$234          |
| CEI21152   | 21152                  | Demonstrate and apply knowledge of storing explosives for use in extractive industries                                  | 10      | \$269                 | \$45              | \$314          |
| Explosives 17694   | 17694                  | Demonstrate knowledge of explosives and their properties  | 10      | \$225                 | \$0               | \$225          |
| GWS20645   | 20645                  | <i>Describe the requirements of the HSNO Act 1996 relevant to approved handlers</i>                                     | 3       | \$62                  | \$5               | \$67           |
| CEI-16687  | 16687                  | <i>Demonstrate knowledge of hazardous substances at an extractive site</i>  | 3       | \$76                  | \$5               | \$81           |
|  |                        |   | 64      | \$1,456               | \$120             | \$1,576        |
|  |                        |   |         | <b>Discounted fee</b> | <b>\$910</b>      | <b>\$116</b>   |
|  |                        |   |         |                       | <b>\$116</b>      | <b>\$1,026</b> |

| <b>Certificate in Professional Culinary Arts 2015</b> |                               |  |                | <b>120 Credits</b>   |                          |                |
|---|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2871  |                               |  |                |                      |                          |                |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>                               | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| Calculations  |                               | Catering Calculations                      | 4              | \$97                 | \$67                     | \$164          |
| Commun Cater  |                               | Communications                             | 4              | \$97                 | \$67                     | \$164          |
| Computer  |                               | Computer Studies                           | 2              | \$48                 | \$34                     | \$82           |
| C/Health Cat  |                               | Core Health                                | 4              | \$97                 | \$67                     | \$164          |
| Culinary Art  |                               | Culinary Arts                              | 94             | \$2,287              | \$1,622                  | \$3,909        |
| Food SafetyA  |                               | Food Safety A                              | 4              | \$98                 | \$69                     | \$166          |
| Food SafetyB  |                               | Food Safety B                              | 4              | \$98                 | \$69                     | \$166          |
| Restaurant  |                               | Serve the public in a restaurant situation | 4              | \$98                 | \$69                     | \$166          |
| Maori Cater   |                               | Tikanga Maori                              | 1              | \$25                 | \$0                      | \$25           |
|   |                               |  | <b>121</b>     | <b>\$2,944</b>       | <b>\$2,064</b>           | <b>\$5,008</b> |

| <b>National Certificate in Service Sector (Level 3) 2015</b> |                               |  |                | <b>56 Credits</b>    |                          |                |
|--|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| NC1513   |                               |  |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| COP167   | 167                           | Practise food safety methods in a food business  | 4              | \$94                 | \$0                      | \$94           |
| CPO497   | 497                           | Demonstrate knowledge of workplace health and safety requirements  | 3              | \$112                | \$0                      | \$112          |
| FBS21853   | 21853                         | Provide hospitality sales and service opportunities to customers   | 6              | \$161                | \$0                      | \$161          |
| FBS21854   | 21854                         | Demonstrate knowledge of maximising hospitality sales and service opportunities to customers                             | 4              | \$108                | \$0                      | \$108          |
| FCS24731   | 24731                         | Demonstrate knowledge of destination New Zealand   | 4              | \$108                | \$0                      | \$108          |
| RBO14462   | 14462                         | Maintain personal presentation and greet customers in the hospitality industry   | 2              | \$53                 | \$0                      | \$53           |
| RBO14464   | 14464                         | Deal with customer complaints in the hospitality industry  | 4              | \$106                | \$0                      | \$106          |
| RBO17285   | 17285                         | Demonstrate knowledge of commercial espresso coffee equipment and prepare espresso beverages under supervision           | 4              | \$74                 | \$29                     | \$103          |
| SS14441  | 14441                         | Provide counter food and beverage service in a commercial hospitality environment  | 3              | \$74                 | \$29                     | \$103          |
| SS17384  | 17384                         | List and use a range of te reo Māori greetings and farewells in tourism  | 3              | \$81                 | \$0                      | \$81           |
| SS18228  | 18228                         | Demonstrate knowledge of specific New Zealand regions as tourist destinations  | 8              | \$197                | \$29                     | \$226          |
| SS24998  | 24998                         | Identify and monitor suspicious behaviour by customers and deter theft and fraud in a retail or distribution environment | 4              | \$98                 | \$29                     | \$128          |
| SS25352  | 25352                         | Demonstrate and apply knowledge of environmental responsibility in a tourism workplace                                   | 4              | \$102                | \$0                      | \$102          |
| TRT17288   | 17288                         | Prepare and present espresso beverages for service   | 5              | \$135                | \$19                     | \$153          |
| TRT23759   | 23759                         | Provide customer service experiences in a tourism workplace  | 10             | \$241                | \$0                      | \$241          |
|  |                               |  |                | <b>\$1,742</b>       | <b>\$136</b>             | <b>\$1,877</b> |

| <b>Certificate in Hair, Beauty and Grooming 2015</b> |                               |  |                | <b>60 Credits</b>    |                          |                |
|--|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2922   |                               |  |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| CPO497   | 497                           | Demonstrate knowledge of workplace health and safety requirements                | 3              | \$108                | \$0                      | \$108          |
| CIC 1-20   |                               | First Aid  | 4              | \$96                 | \$10                     | \$106          |
| Hair11949  | 11949                         | Create displays using supplied materials in a retail or distribution environment | 2              | \$45                 | \$3                      | \$48           |
| Hair406  | 406                           | Maintain and take care of stock  | 4              | \$90                 | \$7                      | \$97           |
| HBG01  |                               | Planning and Managing Learning   | 5              | \$112                | \$9                      | \$121          |
| HBG02  |                               | Workplace Presentation and Manner  | 6              | \$146                | \$0                      | \$146          |
| HBG03  |                               | Mathematics in the Workplace   | 4              | \$90                 | \$7                      | \$97           |
| HBG04  |                               | Interpersonal and Communication Skills   | 7              | \$157                | \$12                     | \$170          |
| HBG05  |                               | Work Preparation   | 9              | \$204                | \$16                     | \$219          |
| HBG06  |                               | Practical Hair and Beauty Skills   | 19             | \$462                | \$0                      | \$462          |
| HBG07  |                               | Client Services  | 6              | \$146                | \$0                      | \$146          |
|  |                               |  | <b>69</b>      | <b>\$1,657</b>       | <b>\$64</b>              | <b>\$1,721</b> |

| <b>Certificate in Pre Health and Science 2015</b> |                               |  |                | <b>50-60 Credits</b> |                          |                |
|---|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2963  |                               |  |                |                      |                          |                |
| <b>Code</b>                                       | <b>Unit # (If applicable)</b> | <b>Title</b>                               | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| CSA301  |                               | Academic Skills 1 - An Introduction        | 5              | \$148                | \$73                     | \$222          |
| CSA401  |                               | Academic Skills 2                          | 5              | \$148                | \$73                     | \$222          |
| CSMB302   |                               | Cell and Microbial Biology                 | 10             | \$297                | \$145                    | \$442          |
| CSHS300   |                               | Introduction to Health and Social Services | 10             | \$297                | \$145                    | \$442          |
| CSCH311   |                               | Introduction to Chemistry                  | 10             | \$297                | \$145                    | \$442          |
| CSMA102   |                               | Maths for Pre Health B                     | 5              | \$148                | \$47                     | \$196          |
| CSMA101   |                               | Maths for Pre-Health A                     | 5              | \$148                | \$47                     | \$196          |
| CSHB301   |                               | The Human Body                             | 10             | \$297                | \$145                    | \$442          |
|   |                               |  | <b>60</b>      | <b>\$1,782</b>       | <b>\$821</b>             | <b>\$2,603</b> |

| Certificate in Jade and Hard Stone Carving 2015 |                        |                                    |           | 120 Credits    |  |                |
|---|------------------------|------------------------------------|-----------|----------------|--|----------------|
| WC2855  |                        |                                    |           |                |  |                |
|   |                        |                                    |           |                |  |                |
| Code  | Unit # (If applicable) | Title                              | Credits   | 2015 Base Fee  | 2015 Course Costs                      | Total          |
| CJD6  |                        | 3D Design Studies                  | 15        | \$366          | \$0                                    | \$366          |
| CJC1  |                        | Carving 1                          | 15        | \$366          | \$0                                    | \$366          |
| CJC2  |                        | Carving 2                          | 15        | \$366          | \$0                                    | \$366          |
| CJC3  |                        | Carving 3                          | 15        | \$366          | \$0                                    | \$366          |
| CJD5  |                        | Design for Carving                 | 15        | \$366          | \$0                                    | \$366          |
| CJB7  |                        | Personal Designs                   | 15        | \$366          | \$0                                    | \$366          |
| CJM4  |                        | Tikanga Maori                      | 15        | \$366          | \$0                                    | \$366          |
| <i>CJB10*</i>                                   |                        | <i>Academic Studies</i>            | <i>15</i> | <i>\$366</i>   | <i>\$0</i>                             | <i>\$366</i>   |
| <i>CJB8*</i>                                    |                        | <i>Business Skills for Carvers</i> | <i>15</i> | <i>\$366</i>   | <i>\$0</i>                             | <i>\$366</i>   |
| <i>CJW9*</i>                                    |                        | <i>Work Experience</i>             | <i>15</i> | <i>\$351</i>   | <i>\$0</i>                             | <i>\$351</i>   |
|   |                        |                                    |           | <b>\$2,925</b> | <b>\$0</b>                             | <b>\$2,925</b> |
| <i>*Electives</i>                               |                        |                                    |           |                | <b>*Price shown is for 120 Credits</b> |                |



| <b>Diploma in Jade and Hard Stone Carving 2015</b> |                               |                                    |                | <b>120 Credits</b>   |  |                |
|--|-------------------------------|------------------------------------|----------------|----------------------|--|----------------|
| WC2870   |                               |                                    |                |                      |  |                |
|  |                               |                                    |                |                      |  |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>                       | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b>               | <b>Total</b>   |
| DJC-1  |                               | Carving 4                          | 15             | \$366                | \$81                                   | \$447          |
| DJC-2  |                               | Carving 5                          | 15             | \$366                | \$81                                   | \$447          |
| DJC-3  |                               | Carving 6                          | 15             | \$366                | \$81                                   | \$447          |
| DJC-6  |                               | Carving Presentation               | 15             | \$366                | \$81                                   | \$447          |
| DJD5   |                               | Contextual Studies                 | 15             | \$366                | \$81                                   | \$447          |
| DJD4   |                               | Design for Carving                 | 30             | \$592                | \$180                                  | \$772          |
| <i>CJB8*</i>                                       |                               | <i>Business Skills for Carvers</i> | <i>15</i>      | <i>\$366</i>         | <i>\$0</i>                             | <i>\$366</i>   |
| <i>DJP7*</i>                                       |                               | <i>Independent Study</i>           | <i>15</i>      | <i>\$371</i>         | <i>\$0</i>                             | <i>\$371</i>   |
| <i>CJW9*</i>                                       |                               | <i>Work Experience</i>             | <i>15</i>      | <i>\$351</i>         | <i>\$0</i>                             | <i>\$351</i>   |
|  |                               |                                    |                | <b>\$2,785</b>       | <b>\$585</b>                           | <b>\$3,370</b> |
| <i>*Electives</i>                                  |                               |                                    |                |                      | <b>*Price shown is for 120 Credits</b> |                |

# Diploma in Applied Emergency Management 2015

WC3003

**150 Credits**

| Code  | Unit # (If applicable) | Title   | Credits | 2015 Base Fee | 2015 Course Costs | Total |
|-------|------------------------|---|---------|---------------|-------------------|-------|
| AS01  |                        | Academic skills introduction                            | 5       | \$186         | \$0               | \$186 |
| EMD01 |                        | Introduction to emergency management                    | 20      | \$549         | \$0               | \$549 |
| EMD02 |                        | Emergency planning and project management               | 15      | \$571         | \$0               | \$571 |
| EMD03 |                        | Introduction to organisational professional development | 10      | \$380         | \$0               | \$380 |
| EMD05 |                        | Emergency management practicum                          | 10      | \$380         | \$0               | \$380 |
| EMD07 |                        | EOC professional practice 1                             | 5       | \$213         | \$0               | \$213 |
| EMD08 |                        | Project in emergency management                         | 15      | \$371         | \$0               | \$371 |
| EMD10 |                        | EOC professional practice 2                             | 5       | \$124         | \$0               | \$124 |
| EMD15 |                        | Introduction to humanitarian aid                        | 15      | \$371         | \$0               | \$371 |
| EMD16 |                        | Emergency management publication                        | 15      | \$371         | \$0               | \$371 |
| EMD23 |                        | Swiftwater rescue instructor professional practice      | 15      | \$371         | \$0               | \$371 |
| EMD24 |                        | Rope rescue instructor professional practice            | 15      | \$371         | \$0               | \$371 |

| <b>Diploma in Outdoor Instruction and Guiding 2015</b> |                               |  |                      | <b>120 Credits</b>   |                          |                      |                |
|--|-------------------------------|--|----------------------|----------------------|--------------------------|----------------------|----------------|
| WC3075   |                               |  |                      |                      |                          |                      |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b>       | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>         |                |
| <b>Compulsories</b>                                    |                               |  |                      |                      |                          |                      |                |
| DOIG500  |                               | Geography of Aotearoa New Zealand                        | 15                   | \$450                | \$57                     | \$507                |                |
| DOIG501  |                               | Teaching and Learning                                    | 15                   | \$450                | \$75                     | \$525                |                |
| DOIG502  |                               | Meteorology and Applied Outdoor Leadership               | 15                   | \$450                | \$125                    | \$575                |                |
| DOIG503  |                               | Environmental Science                                    | 15                   | \$450                | \$54                     | \$504                |                |
| DOIG504  |                               | Exercise Physiology, Training and Injury Management      | 15                   | \$450                | \$208                    | \$658                |                |
| <b>Electives</b>                                       |                               |  |                      | <b>75</b>            | <b>\$2,250</b>           | <b>\$520</b>         | <b>\$2,769</b> |
| DOIG505  |                               | Whitewater Kayaking Advanced Practice and Instruction    | 15                   | \$1,170              | \$349                    | \$1,519              |                |
| DOIG506  |                               | Rafting Advanced Practice and Guiding                    | 15                   | \$1,339              | \$517                    | \$1,856              |                |
| DOIG507  |                               | Rock Climbing Advanced Practice and Guiding              | 15                   | \$1,339              | \$405                    | \$1,744              |                |
| DOIG508  |                               | Mountaineering Advanced Practice and Guiding/Instruction | 15                   | \$1,339              | \$517                    | \$1,856              |                |
| DOIG509  |                               | Sea Kayaking Advanced Practice and Guiding               | 15                   | \$1,237              | \$394                    | \$1,631              |                |
| DOIG510  |                               | Industry and Workplace Studies                           | 15                   | \$562                | \$0                      | \$562                |                |
| 435  |                               | Fundamentals of Small Business                           | 20                   | \$497                | \$0                      | \$497                |                |
|  |                               |  | <b>45-60 credits</b> |                      |                          | <b>\$5348-\$9855</b> |                |

| <b>Certificate in Outdoor Education 2015</b> |                               |  |                | <b>120 Credits</b>   |                          |                |
|--|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC3074                                       |                               |  |                |                      |                          |                |
|  |                               |  |                |                      |                          |                |
| <b>Code</b>                                  | <b>Unit # (If applicable)</b> | <b>Title</b>                                   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| COE400                                       |                               | Kayaking Applied Practice                      | 15             | \$607                | \$318                    | \$926          |
| COE401                                       |                               | Rafting Applied Practice                       | 15             | \$607                | \$305                    | \$912          |
| COE402                                       |                               | Rock Climbing Applied Practice                 | 15             | \$607                | \$312                    | \$919          |
| COE403                                       |                               | Mountain Applied Practice                      | 15             | \$607                | \$327                    | \$935          |
| COE404                                       |                               | Meteorology and Applied Outdoor Skills         | 15             | \$607                | \$253                    | \$861          |
| COE405                                       |                               | Foundational Geography of Aotearoa New Zealand | 15             | \$607                | \$146                    | \$754          |
| COE406                                       |                               | Health, Physical Education and Social Skills   | 15             | \$607                | \$84                     | \$692          |
| COE407                                       |                               | Ecological Science and Systems                 | 15             | \$607                | \$144                    | \$751          |
|  |                               |  | <b>120</b>     | <b>\$4,859</b>       | <b>\$1,890</b>           | <b>\$6,749</b> |

| <b>Certificate in Ski Patrol 2015</b> |                               |                                |                | <b>120 Credits</b>   |                          |                |
|---------------------------------------|-------------------------------|--------------------------------|----------------|----------------------|--------------------------|----------------|
| WC2852                                |                               |                                |                |                      |                          |                |
|                                       |                               |                                |                |                      |                          |                |
| <b>Code</b>                           | <b>Unit # (If applicable)</b> | <b>Title</b>                   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| P11-10                                |                               | Mountain Craft and Rope Rescue | 10             | \$244                | \$328                    | \$573          |
| METEOROLOGY                           |                               | Meteorology                    | 7              | \$171                | \$229                    | \$400          |
| P11-30                                |                               | Skiing and Boarding Skills     | 30             | \$732                | \$985                    | \$1,718        |
| PATROL OPER                           |                               | Ski Patrol Operations          | 16             | \$390                | \$525                    | \$916          |
| AVALANCHE CO                          |                               | Avalanche Hazard Management    | 30             | \$732                | \$985                    | \$1,718        |
| P11-71                                |                               | PHEC                           | 27             | \$658                | \$886                    | \$1,544        |
|                                       |                               |                                | <b>120</b>     | <b>\$2,928</b>       | <b>\$3,940</b>           | <b>\$6,868</b> |

| <b>Certificate in Ecotourism 2015</b> |                               |  |                | <b>120 Credits</b>   |                          |                |
|---------------------------------------|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2893                                |                               |  |                |                      |                          |                |
| <b>Code</b>                           | <b>Unit # (If applicable)</b> | <b>Title</b>                                 | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| ECO-01                                |                               | Tourism General                              | 6              | \$147                | \$34                     | \$181          |
| ECO-02                                |                               | Ecotourism                                   | 5              | \$122                | \$29                     | \$150          |
| ECO-03                                |                               | Interpretation                               | 8              | \$195                | \$46                     | \$241          |
| ECO-04                                |                               | Taxonomy                                     | 4              | \$115                | \$22                     | \$137          |
| ECO-05                                |                               | Ecology                                      | 5              | \$122                | \$29                     | \$150          |
| ECO-06                                |                               | Plant Physiology and Biology                 | 6              | \$147                | \$34                     | \$181          |
| ECO-07                                |                               | Animal Physiology and Biology                | 5              | \$122                | \$29                     | \$150          |
| ECO-08                                |                               | Ecological Management                        | 10             | \$244                | \$57                     | \$302          |
| ECO-09                                |                               | Special characteristics of NZ Flora and Faur | 8              | \$195                | \$104                    | \$299          |
| ECO-10                                |                               | Earth Science                                | 8              | \$195                | \$46                     | \$241          |
| ECO-12                                |                               | Heritage Tourism                             | 10             | \$244                | \$57                     | \$302          |
| ECO-13                                |                               | Te Ao Maori                                  | 10             | \$244                | \$57                     | \$302          |
| ECO-14                                |                               | Business Practice                            | 10             | \$244                | \$57                     | \$302          |
| ECO-15                                |                               | Treaty of Waitangi                           | 5              | \$122                | \$29                     | \$150          |
| ECO-17                                |                               | Outdoor Skills                               | 5              | \$122                | \$29                     | \$150          |
| ECO-19                                |                               | Guiding Techniques                           | 5              | \$122                | \$29                     | \$150          |
| P5-140                                |                               | First Aid                                    | 9              | \$171                | \$91                     | \$262          |
| P5-170                                |                               | Meteorology                                  | 3              | \$73                 | \$39                     | \$112          |
|                                       |                               |  | <b>122</b>     | <b>\$2,945</b>       | <b>\$818</b>             | <b>\$3,763</b> |

| <b>Diploma in Ecotourism 2015</b> |                               |  |                | <b>120 Credits</b>   |                          |                |
|-----------------------------------|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| WC2906                            |                               |  |                |                      |                          |                |
| <b>Code</b>                       | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| DOIG510                           |                               | Industry and Workplace Studies                                 | 15             | \$562                | \$0                      | \$562          |
| ET201                             |                               | Anticipate and address visitors' cultural needs                | 6              | \$210                | \$0                      | \$210          |
| ET203                             |                               | Plan and deliver guided interpretation                         | 8              | \$195                | \$0                      | \$195          |
| ET205                             |                               | Ecosystems and ecological management                           | 6              | \$141                | \$0                      | \$141          |
| ET206                             |                               | Plant physiology and biology                                   | 5              | \$121                | \$0                      | \$121          |
| ET207                             |                               | Animal physiology and biology                                  | 5              | \$121                | \$0                      | \$121          |
| ET208                             |                               | Geology  | 5              | \$121                | \$0                      | \$121          |
| ET209                             |                               | New Zealand weather patterns                                   | 5              | \$121                | \$0                      | \$121          |
| ET210                             |                               | New Zealand heritage   | 5              | \$175                | \$0                      | \$175          |
| ET211                             |                               | Te Ao Maori  | 10             | \$351                | \$0                      | \$351          |
| ET214                             |                               | Conduct original research on a topic relevant to ecotourism    | 15             | \$506                | \$0                      | \$506          |
| ET216                             |                               | New Zealand marine mammals                                     | 10             | \$351                | \$0                      | \$351          |
| ET217                             |                               | Plan and lead a multi-day ecotourism activity                  | 6              | \$106                | \$0                      | \$106          |
| ET221                             |                               | Apply sustainability concepts in a New Zealand context         | 7              | \$164                | \$0                      | \$164          |
| ET222                             |                               | Apply and critique sustainability concepts in a global context | 7              | \$164                | \$0                      | \$164          |
| ET223                             |                               | Design and produce resources                                   | 5              | \$175                | \$0                      | \$175          |
|                                   |                               |  | <b>120</b>     | <b>\$3,587</b>       | <b>\$0</b>               | <b>\$3,587</b> |

## National Certificate in Hospitality (Cafes) 2015

46 Credits

NC1554

| Code   | Unit # (If applicable) | Title  | Credits   | 2015 Base Fee | 2015 Course Costs | Total        |
|--|------------------------|--|-----------|---------------|-------------------|--------------|
| <b>Compulsory Courses</b>                        |                        |  |           |               |                   |              |
| HOSP17288  | 17288                  | Prepare and present espresso beverages for service   | 5         | \$130         | \$32              | \$162        |
| COP167   | 167                    | Practise food safety methods in a food business  | 4         | \$90          | \$0               | \$90         |
| RBO14462   | 14462                  | Maintain personal presentation and greet customers in the hospitality industry                   | 2         | \$52          | \$0               | \$52         |
| RBO14464   | 14464                  | Deal with customer complaints in the hospitality industry  | 4         | \$103         | \$0               | \$103        |
| FBS21853   | 21853                  | Provide hospitality sales and service opportunities to customers                                 | 6         | \$156         | \$0               | \$156        |
| FBS21854   | 21854                  | Demonstrate knowledge of maximising hospitality sales and service opportunities to customers     | 4         | \$104         | \$0               | \$104        |
|  |                        |  | <b>25</b> | <b>\$634</b>  | <b>\$32</b>       | <b>\$666</b> |
| <b>Elective Courses (Greymouth and Westport)</b> |                        |  |           |               |                   |              |
| BUS1304  | 1304                   | Communicate with people from other cultures  | 2         | \$76          | \$3               | \$79         |
| COP168   | 168                    | Demonstrate knowledge of food contamination hazards, and control methods used in a food business | 4         | \$180         | \$0               | \$180        |
| HOSP13282  | 13282                  | Prepare, assemble, and present complex sandwiches for service in a commercial kitchen            | 2         | \$52          | \$19              | \$71         |
| RBO14465   | 14465                  | Maintain safe and secure environment for customers in the hospitality industry                   | 3         | \$47          | \$12              | \$58         |
| SS14441  | 14441                  | Provide counter food and beverage service in a commercial hospitality environment                | 3         | \$78          | \$0               | \$78         |
| TRT14420   | 14420                  | Demonstrate knowledge of alcoholic and non-alcoholic beverages                                   | 3         | \$89          | \$0               | \$89         |



|  |  |           |                |             |                |
|--|--|-----------|----------------|-------------|----------------|
| HOSP16705  | 16705 Demonstrate knowledge of host responsibility requirements as a liquor licence controller | 3         | \$78           | \$0         | \$78           |
| HOSP4646   | 4646 Demonstrate knowledge of the Sale of Liquor Act   | 2         | \$52           | \$0         | \$52           |
|  |  | <b>22</b> | <b>\$650</b>   | <b>\$35</b> | <b>\$685</b>   |
| <b>Additional Elective Course (Greymouth only)</b> |  |           |                |             |                |
| HOSP14463  | 14463 Prepare for and handle payment transactions in the hospitality industry                  | 4         | \$0            | \$0         | \$0            |
|  |  | <b>4</b>  | <b>\$0</b>     | <b>\$0</b>  | <b>\$0</b>     |
|  | <b>Total Fees</b>  |           | <b>\$1,284</b> | <b>\$67</b> | <b>\$1,351</b> |

| <b>Business Administration and Computing 2015</b>              |                               |   |                |                      |                          |              |  |
|--|-------------------------------|---|----------------|----------------------|--------------------------|--------------|--|
| NC5214 Level 2; NC0633 Level 3; NC5319 Level 4; ND5354 Level 5 |                               |   |                |                      |                          |              |  |
| <b>Code</b>  | <b>Unit # (if applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b> |  |
| BA101  | 101                           | Develop and use keyboarding skills to enter text  | 3              | \$69                 | \$5                      | \$74         |  |
| BA107  | 107                           | organisational context  | 5              | \$115                | \$9                      | \$124        |  |
| BA108  | 108                           | Apply text processing skills to produce business documents                                      | 5              | \$116                | \$9                      | \$125        |  |
| BA111  | 111                           | Use a word processor to produce documents for a business or organisation                        | 5              | \$115                | \$9                      | \$124        |  |
| BA112  | 112                           | Produce business or organisational information using word processing functions                  | 5              | \$115                | \$9                      | \$124        |  |
| BA113  | 113                           | Produce business or organisational information using advanced word processing functions         | 10             | \$233                | \$17                     | \$250        |  |
| BA11816  | 11816                         | Respond to customer enquiries by writing in a range of contexts                                 | 4              | \$92                 | \$7                      | \$99         |  |
| BA121  | 121                           | Demonstrate and apply knowledge of office equipment and administration processes                | 5              | \$115                | \$9                      | \$124        |  |
| BA122  | 122                           | Provide office reception services   | 5              | \$115                | \$9                      | \$124        |  |
| BA123  | 123                           | Use office information, copying, and telecommunication systems                                  | 5              | \$108                | \$9                      | \$117        |  |
| BA12887  | 12887                         | Integrate text and images and manage multiple files for generic text and information management | 6              | \$139                | \$10                     | \$150        |  |
| BA16677  | 16677                         | Key in text at 15 words per minute (wpm)  | 1              | \$23                 | \$2                      | \$25         |  |
| BA16678  | 16678                         | Key in text at 25 words per minute (wpm)  | 1              | \$23                 | \$2                      | \$25         |  |
| BA16679  | 16679                         | Key in text at 35 words per minute (wpm)  | 1              | \$23                 | \$2                      | \$25         |  |
| BA21862  | 21862                         | Demonstrate knowledge of management administrative services                                     | 8              | \$185                | \$14                     | \$199        |  |
| BA25656  | 25656                         | Create a website using a mark-up language to meet a set brief                                   | 3              | \$69                 | \$5                      | \$74         |  |
| BA2780   | 2780                          | Demonstrate and apply knowledge of a personal computer system                                   | 3              | \$69                 | \$5                      | \$74         |  |
| BA2781   | 2781                          | Manage and protect data in a personal computer system   | 3              | \$69                 | \$5                      | \$74         |  |
| BA2784   | 2784                          | Create and use a computer spreadsheet to solve a problem  | 3              | \$69                 | \$5                      | \$74         |  |
| BA2785   | 2785                          | Create a computer spreadsheet to provide a solution for organisation use                        | 5              | \$116                | \$9                      | \$125        |  |
| BA2786   | 2786                          | Create and use a computer database to solve a problem   | 3              | \$69                 | \$5                      | \$74         |  |
| BA2788   | 2788                          | Produce desktop published documents to meet a set brief   | 5              | \$116                | \$9                      | \$125        |  |
| BA2789   | 2789                          | Produce desktop published documents for organisation use  | 6              | \$139                | \$10                     | \$150        |  |
| BA2790   | 2790                          | Use and maintain personal computer peripherals  | 3              | \$69                 | \$5                      | \$74         |  |
| BA2791   | 2791                          | Integrate spreadsheet and database data into word processed documents to meet a set brief       | 3              | \$64                 | \$5                      | \$69         |  |

|           |       |  |   |       |      |       |
|-----------|-------|--|---|-------|------|-------|
| BA327     | 327   | Document business financial transactions for an entity                         | 4 | \$92  | \$7  | \$99  |
| BA329     | 329   | Process financial information for cash transactions for an entity              | 4 | \$92  | \$7  | \$99  |
| BA3501    | 3501  | Demonstrate knowledge of and apply listening techniques                        | 3 | \$79  | \$5  | \$84  |
| BA5940    | 5940  | Produce a presentation using a desktop presentation computer application       | 3 | \$69  | \$5  | \$74  |
| BA6743    | 6743  | Demonstrate an understanding of ergonomic principles for computer workstations | 2 | \$46  | \$3  | \$49  |
| BUS109    | 109   | Apply text processing skills to produce specialist documents                   | 6 | \$134 | \$10 | \$144 |
| CCG-3488  | 3488  | Write business correspondence for a workplace                                  | 6 | \$139 | \$10 | \$150 |
| CCG-57    | 57    | Provide customer service   | 2 | \$46  | \$3  | \$49  |
| CCG-9694  | 57    | Demonstrate and apply knowledge of communication process theory                | 5 | \$116 | \$9  | \$125 |
| Comp25662 | 25662 | Use digital communications technologies  | 3 | \$70  | \$5  | \$75  |
| COMP2787  | 2787  | Create and use a computer database to provide a solution for organisation use  | 6 | \$134 | \$10 | \$144 |
| CPO497    | 497   | Demonstrate knowledge of workplace health and safety requirements              | 3 | \$103 | \$5  | \$108 |
| EM3483    | 3483  | Fill in a form   | 2 | \$46  | \$3  | \$49  |
| FLM103    | 103   | Use data entry skills to input data  | 3 | \$65  | \$5  | \$70  |
| FLM10791  | 10791 | Participate in an informal meeting   | 3 | \$106 | \$5  | \$111 |
| FLM11096  | 11096 | Analyse feedback contexts and apply constructive feedback techniques           | 3 | \$70  | \$5  | \$75  |
| FLM11097  | 11097 | Listen actively to gain information in an interactive situation                | 3 | \$72  | \$5  | \$78  |
| FLM11098  | 11098 | Analyse and use listening techniques and respond to information received       | 2 | \$48  | \$3  | \$52  |
| FLM11101  | 11101 | Collaborate within a team or group which has an objective                      | 5 | \$87  | \$9  | \$96  |
| FLM11612  | 11612 | Perform the accounting functions for general ledger transactions               | 4 | \$92  | \$7  | \$99  |
| FLM11615  | 11615 | Perform the accounting processes for GST                                       | 2 | \$136 | \$0  | \$136 |
| FLM11646  | 11646 | Produce business information for management                                    | 6 | \$139 | \$10 | \$150 |
| FLM11647  | 11647 | Present business information for a business purpose                            | 5 | \$111 | \$9  | \$119 |
| FLM11648  | 11648 | Plan, organise, and record business meetings                                   | 7 | \$152 | \$12 | \$164 |
| FLM11818  | 11818 | Demonstrate and apply product and/or service knowledge                         | 2 | \$90  | \$3  | \$93  |
| FLM11827  | 11827 | Demonstrate knowledge of, and prepare to participate in, organisational change | 2 | \$73  | \$3  | \$76  |
| FLM12349  | 12349 | Demonstrate knowledge of time management                                       | 3 | \$70  | \$5  | \$75  |
| FLM12355  | 12355 | Describe stress and ways of dealing with it                                    | 2 | \$44  | \$3  | \$47  |
| FLM125    | 125   | Demonstrate knowledge of record management systems within an organisation      | 5 | \$162 | \$0  | \$162 |
| FLM1277   | 1277  | Communicate information in a specified workplace                               | 3 | \$102 | \$5  | \$107 |
| FLM1296   | 1296  | Interview in an informal situation   | 3 | \$102 | \$5  | \$107 |
| FLM1297   | 1297  | Interview in a formal situation  | 5 | \$136 | \$0  | \$136 |

|          |       |   |   |                |                 |                |
|----------|-------|---|---|----------------|-----------------|----------------|
| FLM1307  | 1307  | Speak to a known audience in a predictable situation                          | 3 | \$70           | \$5             | \$75           |
| FLM1311  | 1311  | Present and defend an argument orally   | 4 | \$69           | \$7             | \$75           |
| FLM1312  | 1312  | Give oral instructions in the workplace                                       | 3 | \$65           | \$5             | \$70           |
| FLM16342 | 16342 | Identify key workplace organisational principles                              | 4 | \$92           | \$7             | \$99           |
| FLM16612 | 16612 | Use effective business writing skills in an organisation                      | 4 | \$101          | \$7             | \$108          |
| FLM1987  | 1987  | Develop strategies to establish and maintain positive workplace relationships | 5 | \$116          | \$9             | \$125          |
| FLM3491  | 3491  | Write a report  | 4 | \$92           | \$7             | \$99           |
| FLM9695  | 9695  | Examine problem-solving models and explain associated techniques              | 3 | \$69           | \$5             | \$74           |
| FSM3492  | 3492  | Write a short report  | 3 | \$97           | \$5             | \$102          |
| Hair1299 | 1299  | Be assertive in a range of specified situations                               | 4 | \$92           | \$7             | \$99           |
| Hair64   | 64    | Perform calculations for the workplace  | 2 | \$46           | \$3             | \$49           |
|          |       | <b>Fee calculated on 60 credits</b>   |   | <b>\$1,497</b> | <b>\$103.00</b> | <b>\$1,600</b> |

| NZ Diploma in Business |                        |  |         |               |                   |                  |  |
|------------------------|------------------------|--|---------|---------------|-------------------|------------------|--|
| ND5121                 |                        |  |         |               |                   |                  |  |
| Code                   | Unit # (If applicable) | Title  | Credits | 2015 Base Fee | 2015 Course Costs | Total            |  |
| 115                    |                        | Small Business Management                      | 20      | \$497         | \$0               | \$497            |  |
| 400                    |                        | Accounting Principles                          | 20      | \$497         | \$0               | \$497            |  |
| 432                    |                        | Office Management                              | 20      | \$497         | \$0               | \$497            |  |
| 435                    |                        | Fundamentals of Small Business                 | 20      | \$497         | \$0               | \$497            |  |
| 501                    |                        | Accounting Practices                           | 20      | \$497         | \$0               | \$497            |  |
| 510                    |                        | Introduction to Commercial Law                 | 20      | \$497         | \$0               | \$497            |  |
| 520                    |                        | The Economic Environment                       | 20      | \$497         | \$0               | \$497            |  |
| 530                    |                        | Organisation and Management                    | 20      | \$497         | \$0               | \$497            |  |
| 541                    |                        | Fundamentals of Marketing                      | 20      | \$497         | \$0               | \$497            |  |
| 550                    |                        | Business Computing                             | 20      | \$497         | \$0               | \$497            |  |
| 560                    |                        | Business Communication                         | 20      | \$497         | \$0               | \$497            |  |
| 570                    |                        | Introduction to Banking and Financial Services | 20      | \$497         | \$0               | \$497            |  |
| 580                    |                        | Principles of Tourism                          | 20      | \$497         | \$0               | \$497            |  |
| 601                    |                        | Financial Accounting                           | 20      | \$497         | \$0               | \$497            |  |
| 602                    |                        | Management Accounting                          | 20      | \$497         | \$0               | \$497            |  |
| 606                    |                        | Taxation                                       | 20      | \$497         | \$0               | \$497            |  |
| 620                    |                        | Managerial Economics                           | 20      | \$497         | \$0               | \$497            |  |
| 630                    |                        | Leadership                                     | 20      | \$497         | \$0               | \$497            |  |
| 633                    |                        | Human Resource Management                      | 20      | \$497         | \$0               | \$497            |  |
| 635                    |                        | Employment Relations                           | 20      | \$497         | \$0               | \$497            |  |
| 636                    |                        | Applied Management                             | 20      | \$497         | \$0               | \$497            |  |
| 644                    |                        | Buyer Behaviour                                | 20      | \$497         | \$0               | \$497            |  |
| 648                    |                        | Marketing Planning and Control                 | 20      | \$497         | \$0               | \$497            |  |
| 670                    |                        | Advanced Banking                               | 20      | \$497         | \$0               | \$497            |  |
|                        |                        |  |         |               | <b>\$497</b>      | <b>per paper</b> |  |

| <b>Certificate in Information and Communications Technology (Level 4)</b> |   |   |            | <b>2015</b>    | <b>60 Credits</b>  |                 |
|---|---|---|------------|----------------|--------------------|-----------------|
| WC3051  |   |   |            |                |                    |                 |
|   |   |   |            |                |                    |                 |
| Code  | Unit # (if applicable)  | Title                                       | Credits    | 2015 Base Fee  | 2015 Course Costs  | Total           |
| CICT400   |   | Introduction to Information Technology      | 15         | \$371          | \$73               | \$444           |
| CICT410   |   | Practical Skills in ICT                     | 15         | \$371          | \$73               | \$444           |
| CICT420   |   | Information and Communication Skills        | 15         | \$371          | \$73               | \$444           |
| CICT430   |   | Problem Solving in ICT                      | 15         | \$371          | \$73               | \$444           |
|   |   |   | <b>60</b>  | <b>\$1,485</b> | <b>\$292</b>       | <b>\$1,777</b>  |
|   |   |   |            |                |                    |                 |
| <b>Diploma in Information and Communications Technology (Level 6)</b>     |   |   |            | <b>2015</b>    | <b>120 Credits</b> | <b>per year</b> |
| WC3052  | *Students study 120 credits in Year 1 and 120 credits in Year 2 |   |            |                |                    |                 |
|   |   |   |            |                |                    |                 |
| Code  | Unit # (if applicable)  | Title                                       | Credits    | 2015 Base Fee  | 2015 Course Costs  | Total           |
| <b>Year 1</b>   |   |   |            |                |                    |                 |
| BCCS153   |   | Computer Architecture                       | 15         | \$371          | \$73               | \$444           |
| BCCS198   |   | Internet Technologies                       | 15         | \$371          | \$73               | \$444           |
| DICT440   |   | Introduction to Programming                 | 15         | \$371          | \$73               | \$444           |
| DICT510   |   | Software Applications                       | 15         | \$371          | \$73               | \$444           |
|   |   |   | <b>60</b>  | <b>\$1,485</b> | <b>\$292</b>       | <b>\$1,777</b>  |
| <b>Year 2</b>   |   |   |            |                |                    |                 |
| BCIS206   |   | Professional Practice                       | 15         | \$386          | \$76               | \$462           |
| BCIT181   |   | Information Technology - Concepts and Tools | 15         | \$386          | \$76               | \$462           |
| BCIT242   |   | Website Development                         | 15         | \$386          | \$76               | \$462           |
| BCPR203   |   | Database Management Systems                 | 15         | \$386          | \$76               | \$462           |
| DICT520   |   | IT Support                                  | 15         | \$386          | \$76               | \$462           |
| DICT540   |   | Introduction to Scripting                   | 15         | \$386          | \$76               | \$462           |
| DICT610   |   | Software Installation and Testing           | 15         | \$386          | \$76               | \$462           |
| DICT630   |   | Help Desk                                   | 15         | \$386          | \$76               | \$462           |
|   |   |   | <b>120</b> | <b>\$3,088</b> | <b>\$608</b>       | <b>\$3,697</b>  |

| <b>National Certificate in Computing (Level 2) 2015</b> |                               |  |                | <b>43 Credits</b>                      |                          |                |
|---|-------------------------------|--|----------------|--|--------------------------|----------------|
| NC5212  |                               |  |                |  |                          |                |
| <b>Code</b>   | <b>Unit # (if applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b>                   | <b>2015 Course Costs</b> | <b>Total</b>   |
| BA101   | 101                           | Develop and use keyboarding skills to enter text   | 3              | \$69                                   | \$5                      | \$74           |
| BA107   | 107                           | Apply text processing skills to produce communications in a business or organisational context | 5              | \$115                                  | \$9                      | \$124          |
| BA111   | 111                           | Use a word processor to produce documents for a business or organisation                       | 5              | \$115                                  | \$9                      | \$124          |
| BA112   | 112                           | Produce business or organisational information using word processing functions                 | 5              | \$115                                  | \$9                      | \$124          |
| BA122   | 122                           | Provide office reception services  | 5              | \$115                                  | \$9                      | \$124          |
| BA25656   | 25656                         | Create a website using a mark-up language to meet a set brief                                  | 3              | \$69                                   | \$5                      | \$74           |
| BA2780  | 2780                          | Demonstrate and apply knowledge of a personal computer system                                  | 3              | \$69                                   | \$5                      | \$74           |
| BA2781  | 2781                          | Manage and protect data in a personal computer system  | 3              | \$69                                   | \$5                      | \$74           |
| BA2784  | 2784                          | Create and use a computer spreadsheet to solve a problem                                       | 3              | \$69                                   | \$5                      | \$74           |
| BA2785  | 2785                          | Create a computer spreadsheet to provide a solution for organisation use                       | 5              | \$116                                  | \$9                      | \$125          |
| BA2786  | 2786                          | Create and use a computer database to solve a problem  | 3              | \$69                                   | \$5                      | \$74           |
| BA2788  | 2788                          | Produce desktop published documents to meet a set brief  | 5              | \$116                                  | \$9                      | \$125          |
| BA2790  | 2790                          | Use and maintain personal computer peripherals   | 3              | \$69                                   | \$5                      | \$74           |
| BA5940  | 5940                          | Produce a presentation using a desktop presentation computer application                       | 3              | \$69                                   | \$5                      | \$74           |
| BA6743  | 6743                          | Demonstrate an understanding of ergonomic principles for computer workstations                 | 2              | \$46                                   | \$3                      | \$49           |
| CCG-57  | 57                            | Provide customer service   | 2              | \$46                                   | \$3                      | \$49           |
| Comp25662   | 25662                         | Use digital communications technologies  | 3              | \$72                                   | \$5                      | \$78           |
| FLM3491   | 3491                          | Write a report   | 4              | \$92                                   | \$7                      | \$99           |
| FSM3492   | 3492                          | Write a short report   | 3              | \$97                                   | \$5                      | \$102          |
| Hair1299  | 1299                          | Be assertive in a range of specified situations  | 4              | \$92                                   | \$7                      | \$99           |
| Hair64  | 64                            | Perform calculations for the workplace   | 2              | \$46                                   | \$3                      | \$55           |
| BA107   | 107                           | Apply text processing skills to produce communications in a business or organisational context | 5              | \$115                                  | \$9                      | \$115          |
|   |                               |  |                |  |                          | <b>\$1,070</b> |
|   |                               |  |                | <b>Price shown based on 43 credits</b> |                          |                |

| <b>National Certificate in Computing (Level 3) 2015</b> |                               |   |                |  |                          | <b>46 credits</b> |  |
|---|-------------------------------|---|----------------|--|--------------------------|-------------------|--|
| NC5213  |                               |   |                |  |                          |                   |  |
| <b>Code</b>   | <b>Unit # (if applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b>                   | <b>2015 Course Costs</b> | <b>Total</b>      |  |
| BA108   | 108                           | Apply text processing skills to produce business documents  | 5              | \$116                                  | \$9                      | \$125             |  |
| BA112   | 112                           | Produce business or organisational information using word processing functions                        | 5              | \$115                                  | \$9                      | \$124             |  |
| BA12887   | 12887                         | Integrate text and images and manage multiple files for generic text and information management       | 6              | \$139                                  | \$10                     | \$150             |  |
| BA2780  | 2780                          | Demonstrate and apply knowledge of a personal computer system   | 3              | \$69                                   | \$5                      | \$74              |  |
| BA2781  | 2781                          | Manage and protect data in a personal computer system   | 3              | \$69                                   | \$5                      | \$74              |  |
| BA2784  | 2784                          | Create and use a computer spreadsheet to solve a problem  | 3              | \$69                                   | \$5                      | \$74              |  |
| BA2785  | 2785                          | Create a computer spreadsheet to provide a solution for organisation use                              | 5              | \$116                                  | \$9                      | \$125             |  |
| COMP2787  | 2787                          | Create and use a computer database to provide a solution for organisation use                         | 6              | \$134                                  | \$10                     | \$144             |  |
| FSM2788   | 2788                          | Produce desktop published documents to meet a set brief   | 5              | \$94                                   | \$9                      | \$102             |  |
| BA2789  | 2789                          | Produce desktop published documents for organisation use  | 6              | \$139                                  | \$10                     | \$150             |  |
| BA5947  | 5947                          | Use computer technology to solve a specified problem  | 3              | \$79                                   | \$5                      | \$84              |  |
| CCG-12886   | 12886                         | Customise software features and create document templates for generic text and information management | 6              | \$139                                  | \$10                     | \$150             |  |
| CCG-2797  | 2797                          | Demonstrate knowledge of the principles of computer networks  | 4              | \$117                                  | \$7                      | \$124             |  |
|   |                               |   |                |  |                          | <b>\$1,144</b>    |  |
|   |                               |   |                | <b>Price shown based on 46 credits</b> |                          |                   |  |



| <b>Certificate in Civil Plant Operation (Introductory) 2015</b> |                               |   |                |                      |                          | <b>148 Credits</b> |  |
|---|-------------------------------|---|----------------|----------------------|--------------------------|--------------------|--|
| WC2897  |                               |   |                |                      |                          |                    |  |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| CPO497  | 497                           | Protect health and safety in the workplace  | 3              | \$103                | \$5                      | \$108              |  |
| CPO6453   | 6453                          | Demonstrate knowledge of infrastructure civil works   | 3              | \$75                 | \$5                      | \$80               |  |
| CPO6469   | 6469                          | Maintain small machinery used on an infrastructure works site                                     | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6472   | 6472                          | Carry out manual excavation for infrastructure works  | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6475   | 6475                          | Describe and complete work records for infrastructure works                                       | 2              | \$49                 | \$3                      | \$53               |  |
| CPO6476   | 6476                          | Read and interpret civil construction plans   | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6477   | 6477                          | Identify, hand spread, and assist in compacting materials for infrastructure works                | 3              | \$103                | \$5                      | \$108              |  |
| GWS6916   | 6916                          | Demonstrate knowledge of the Approved Code of Practice relating to chainsaw use                   | 5              | \$171                | \$9                      | \$180              |  |
| CPO16701  | 16701                         | Demonstrate knowledge and skills for driving on a road for endorsement W (wheels)                 | 3              | \$124                | \$5                      | \$129              |  |
| CPO16702  | 16702                         | Demonstrate knowledge and skills for driving on a road for endorsement R (rollers)                | 3              | \$124                | \$5                      | \$129              |  |
| CPO16703  | 16703                         | Demonstrate knowledge and skills for driving on a road for endorsement T (tracks)                 | 3              | \$124                | \$5                      | \$129              |  |
| CPO17327  | 17327                         | Apply communication skills on an infrastructure works site  | 3              | \$92                 | \$5                      | \$97               |  |
| CPO17328  | 17328                         | Demonstrate fundamental knowledge of earthworks   | 5              | \$126                | \$9                      | \$135              |  |
| CPO17501  | 17501                         | Demonstrate knowledge of foundation and subgrade on civil construction works                      | 5              | \$124                | \$9                      | \$133              |  |
| GWS17599  | 17599                         | Plan a confined space entry   | 5              | \$160                | \$9                      | \$169              |  |
| GWS18426  | 18426                         | Demonstrate knowledge of hazards associated with confined spaces                                  | 4              | \$135                | \$7                      | \$142              |  |
| CPO19207  | 19207                         | Enter, work in, and exit a confined space in the water industry                                   | 5              | \$171                | \$9                      | \$180              |  |
| CEI-19675   | 19675                         | Operate a road saw  | 4              | \$135                | \$7                      | \$142              |  |
| CPO20477  | 20477                         | Demonstrate knowledge of soil properties for earthworks   | 3              | \$76                 | \$5                      | \$81               |  |
| CPO20616  | 20616                         | Demonstrate knowledge of earthworks in relation to the environment                                | 4              | \$136                | \$7                      | \$143              |  |
| GWS20867  | 20867                         | Respond to fire incidents at a civil infrastructure worksite                                      | 4              | \$135                | \$7                      | \$142              |  |
| CPO20875  | 20875                         | Demonstrate knowledge of slinging, lifting, moving, and placing loads with an excavator or loader | 5              | \$126                | \$9                      | \$135              |  |

|            |       |   |     |                |              |                |
|------------|-------|---|-----|----------------|--------------|----------------|
| CPO22283   | 22283 | Demonstrate knowledge of occupational areas and structures in the New Zealand infrastructure works industry | 2   | \$51           | \$3          | \$54           |
| EMC26551   | 26551 | Provide first aid for life threatening conditions   | 1   | \$26           | \$2          | \$28           |
| EMC26552   | 26552 | Demonstrate knowledge of common first aid conditions and how to respond to them                             | 1   | \$26           | \$2          | \$28           |
| CPO26720   | 26720 | Describe health, safety, and environmental care at an infrastructure works site                             | 2   | \$51           | \$3          | \$54           |
| CPO-9991   | TPP   | Operate a truck on a civil construction site under supervision  | 10  | \$359          | \$0          | \$359          |
| CPO-9992   | TPP   | Introduction to surveying on a civil construction site  | 5   | \$180          | \$0          | \$180          |
| CPO-9993   | TPP   | Install a sump  | 5   | \$180          | \$0          | \$180          |
| CPO3-17309 | TPP   | Operate wheeled loader  | 20  | \$718          | \$0          | \$718          |
| CPO3-17310 | TPP   | Operate hydraulic excavator   | 20  | \$718          | \$0          | \$718          |
| CPO25043   | 25043 | Lockout and reinstate machinery in the workplace  | 4   | \$86           | \$6          | \$92           |
|            |       |   | 148 | \$4,805        | \$144        | \$5,040        |
|            |       | <b>Discounted fee</b>   |     | <b>\$4,006</b> | <b>\$151</b> | <b>\$4,157</b> |

| <b>Certificate in Civil, Quarrying and Mining 2015</b> |                               |  |                |                      |                          | <b>173 Credits</b> |  |
|--|-------------------------------|--|----------------|----------------------|--------------------------|--------------------|--|
| WC3047   |                               |  |                |                      |                          |                    |  |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| CPO497   | 497                           | Protect health and safety in the workplace   | 3              | \$103                | \$5                      | \$108              |  |
| FLM1277  | 1277                          | Communicate information in a specified workplace                                   | 3              | \$102                | \$5                      | \$107              |  |
| CSE2401  | 2401                          | Safely shut down and isolate machines and equipment                                | 3              | \$96                 | \$5                      | \$101              |  |
| CSE3271  | 3271                          | Suppress fire with hand extinguishers and fixed hose reels                         | 1              | \$32                 | \$2                      | \$34               |  |
| CIL3490  | 3490                          | Complete an incident report  | 2              | \$44                 | \$3                      | \$47               |  |
| CPO6453  | 6453                          | Demonstrate knowledge of infrastructure civil works                                | 3              | \$75                 | \$5                      | \$80               |  |
| CPO6467  | 6467                          | Operate a plate compactor on civil construction materials                          | 4              | \$136                | \$7                      | \$143              |  |
| CPO6469  | 6469                          | Maintain small machinery used on an infrastructure works site                      | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6472  | 6472                          | Carry out manual excavation for infrastructure works                               | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6475  | 6475                          | Describe and complete work records for infrastructure works                        | 2              | \$49                 | \$3                      | \$53               |  |
| CPO6476  | 6476                          | Read and interpret civil construction plans  | 2              | \$69                 | \$3                      | \$72               |  |
| CPO6477  | 6477                          | Identify, hand spread, and assist in compacting materials for infrastructure works | 3              | \$103                | \$5                      | \$108              |  |
| GWS6916  | 6916                          | Demonstrate knowledge of the Approved Code of Practice relating to chainsaw use    | 5              | \$171                | \$9                      | \$180              |  |
| CEI8905  | 8905                          | Construct and maintain access roads within surface extraction sites                | 3              | \$95                 | \$5                      | \$100              |  |
| CEI8906  | 8906                          | Apply water to surfaces and stockpiles at an extractive site                       | 2              | \$63                 | \$3                      | \$66               |  |
| CEI3-8922  | 8922                          | Conduct safety checks prior to equipment usage at an extractives site              | 2              | \$44                 | \$3                      | \$47               |  |
| CPO16701   | 16701                         | Demonstrate knowledge and skills for driving on a road for endorsement W (wheels)  | 3              | \$124                | \$5                      | \$129              |  |
| CPO16702   | 16702                         | Demonstrate knowledge and skills for driving on a road for endorsement R (rollers) | 3              | \$124                | \$5                      | \$129              |  |
| CPO16703   | 16703                         | Demonstrate knowledge and skills for driving on a road for endorsement T (tracks)  | 3              | \$124                | \$5                      | \$129              |  |
| CPO17327   | 17327                         | Apply communication skills on an infrastructure works site                         | 3              | \$92                 | \$5                      | \$97               |  |
| CPO17328   | 17328                         | Demonstrate fundamental knowledge of earthworks                                    | 5              | \$126                | \$9                      | \$135              |  |
| CPO17501   | 17501                         | Demonstrate knowledge of foundation and subgrade on civil construction works       | 5              | \$124                | \$9                      | \$133              |  |
| CEI3-17695   | 17695                         | Attach, lift, move, and place loads using mobile plant                             | 10             | \$414                | \$17                     | \$431              |  |

|            |       |  |            |                |              |                |
|------------|-------|--|------------|----------------|--------------|----------------|
| CSE17696   | 17696 | Describe and apply basic skills and knowledge required to work at a surface extraction site                  | 4          | \$127          | \$7          | \$134          |
| CEI-19675  | 19675 | Operate a road saw   | 4          | \$135          | \$7          | \$142          |
| CPO20477   | 20477 | Demonstrate knowledge of soil properties for earthworks  | 3          | \$76           | \$5          | \$81           |
| CPO20616   | 20616 | Demonstrate knowledge of earthworks in relation to the environment   | 4          | \$136          | \$7          | \$143          |
| GWS20867   | 20867 | Respond to fire incidents at a civil infrastructure worksite   | 4          | \$135          | \$7          | \$142          |
| CPO20875   | 20875 | Demonstrate knowledge of slinging, lifting, moving, and placing loads with an excavator or loader            | 5          | \$126          | \$9          | \$135          |
| CPO22283   | 22283 | Demonstrate knowledge of occupational areas and structures in the New Zealand infrastructure works industry  | 2          | \$51           | \$3          | \$54           |
| CSE23648   | 23648 | Demonstrate knowledge of and follow safe working practices at an extractive site                             | 5          | \$160          | \$9          | \$169          |
| CEI25876   | 25876 | Describe the effects of an extractives site on the environment and related requirements and responsibilities | 4          | \$127          | \$7          | \$134          |
| EMC26551   | 26551 | Provide first aid for life threatening conditions  | 1          | \$26           | \$2          | \$28           |
| EMC26552   | 26552 | Demonstrate knowledge of common first aid conditions and how to respond to them                              | 1          | \$26           | \$2          | \$28           |
| CPO26720   | 26720 | Describe health, safety, and environmental care at an infrastructure works site                              | 2          | \$51           | \$3          | \$54           |
| CSE15664   | 15664 | Demonstrate knowledge of the geological nature of surface extraction sites                                   | 5          | \$154          | \$9          | \$162          |
| CPO-9991   | TPP   | Operate a truck on a civil construction site under supervision   | 10         | \$359          | \$0          | \$359          |
| CPO-9992   | TPP   | Introduction to surveying on a civil construction site   | 5          | \$180          | \$0          | \$180          |
| CPO3-17309 | TPP   | Operate wheeled loader   | 20         | \$718          | \$0          | \$718          |
| CPO3-17310 | TPP   | Operate hydraulic excavator  | 20         | \$718          | \$0          | \$718          |
|            |       |  | <b>173</b> | <b>\$5,751</b> | <b>\$202</b> | <b>\$5,953</b> |
|            |       | <b>Discounted fee</b>  |            | <b>\$3,989</b> | <b>\$201</b> | <b>\$4,190</b> |

| <b>Certificate in Managing Scaffolding Operations 2015</b> |                               |   |                |                      |                          | <b>68 Credits</b> |  |
|--|-------------------------------|---|----------------|----------------------|--------------------------|-------------------|--|
| WC2957   |                               |   |                |                      |                          |                   |  |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>      |  |
| BUS26367   | 26367                         | Demonstrate and apply knowledge of costing for an activity within an entity                   | 6              | \$139                | \$10                     | \$150             |  |
| CEI-7095   | 7095                          | Develop and facilitate individualised adult learning plans                                    | 6              | \$139                | \$10                     | \$150             |  |
| CSB19620   | 19620                         | Interpret and apply scaffolding health and safety legislative requirements                    | 3              | \$72                 | \$5                      | \$78              |  |
| CSB19621   | 19621                         | Interpret and apply legislative requirements in the design of scaffolding works               | 3              | \$72                 | \$5                      | \$78              |  |
| FLM16612   | 16612                         | Use effective business writing skills in an organisation                                      | 4              | \$101                | \$7                      | \$108             |  |
| FLM16615   | 16615                         | Explain and apply negotiation skills and techniques in a commercial situation                 | 4              | \$101                | \$7                      | \$108             |  |
| FLM18337   | 18337                         | Determine, source, support, and evaluate training and/or development for a team               | 5              | \$126                | \$9                      | \$135             |  |
| FLM19030   | 19030                         | Demonstrate knowledge of tendering, negotiating, and managing a                               | 5              | \$126                | \$9                      | \$135             |  |
| FLM8498  | 8498                          | Develop strategies to manage conflict in an organisation                                      | 5              | \$153                | \$9                      | \$162             |  |
| GWS7108  | 7108                          | Deliver on-job training for adult trainees  | 8              | \$193                | \$14                     | \$207             |  |
| IP9696   | 9696                          | Apply a problem-solving model   | 4              | \$101                | \$7                      | \$108             |  |
| IRA19358   | 19358                         | Describe legislative requirements for the industrial rope access industry                     | 3              | \$76                 | \$5                      | \$81              |  |
| IRA19364   | 19364                         | Identify and apply industrial rope access legislation   | 8              | \$202                | \$14                     | \$216             |  |
| MG8493   | 8493                          | Provide leadership for a team in an organisation  | 10             | \$253                | \$17                     | \$270             |  |
| Scaf18110  | 18110                         | Demonstrate knowledge of heavy goods motor vehicles, fleet characteristics, and load security | 4              | \$101                | \$7                      | \$108             |  |
| ScafOps02  | n/a                           | Apply occupational health and safety requirements in a business operation                     | 10             | \$270                | \$0                      | \$270             |  |
|  |                               |   | 88             | \$2,229              | \$133                    | \$2,362           |  |
|  |                               | <b>Discounted fee</b>   |                | <b>\$1,722</b>       | <b>\$128</b>             | <b>\$1,850</b>    |  |

| <b>Diploma in Managing Scaffolding Operations 2015</b> |                               |  |                |                      |                          | <b>147 Credits</b> |  |
|--|-------------------------------|--|----------------|----------------------|--------------------------|--------------------|--|
| WC2958   |                               |  |                |                      |                          |                    |  |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>       |  |
| BA11620  | 11620                         | Prepare and review a profit and loss budget  | 2              | \$47                 | \$3                      | \$51               |  |
| BA19028  | 19028                         | Contract for service in a business operation   | 5              | \$115                | \$9                      | \$124              |  |
| BA23394  | 23394                         | Plan for and carry out staff selection   | 4              | \$87                 | \$7                      | \$93               |  |
| BUS25682   | 25682                         | Demonstrate knowledge of staff recruitment and appointment systems in human resource management practice         | 4              | \$92                 | \$7                      | \$99               |  |
| CEI-7095   | 7095                          | Develop and facilitate individualised adult learning plans   | 6              | \$139                | \$10                     | \$150              |  |
| CSB19620   | 19620                         | Interpret and apply scaffolding health and safety legislative requirements                                       | 3              | \$72                 | \$5                      | \$78               |  |
| CSB19621   | 19621                         | Interpret and apply legislative requirements in the design of scaffolding works                                  | 3              | \$72                 | \$5                      | \$78               |  |
| FLM11633   | 11633                         | Apply the law of contract to a given fact situation  | 10             | \$241                | \$17                     | \$258              |  |
| FLM16612   | 16612                         | Use effective business writing skills in an organisation   | 4              | \$101                | \$7                      | \$108              |  |
| FLM16615   | 16615                         | Explain and apply negotiation skills and techniques in a commercial situation                                    | 4              | \$101                | \$7                      | \$108              |  |
| FLM18337   | 18337                         | Determine, source, support, and evaluate training and/or development for a team                                  | 5              | \$126                | \$9                      | \$135              |  |
| FLM19022   | 19022                         | Manage human resources as a manager in a business operation  | 12             | \$261                | \$21                     | \$281              |  |
| FLM19030   | 19030                         | Demonstrate knowledge of tendering, negotiating, and managing a  | 5              | \$126                | \$9                      | \$135              |  |
| FLM23397   | 23397                         | Plan and monitor performance of others   | 6              | \$169                | \$10                     | \$179              |  |
| FLM25463   | 25463                         | Demonstrate understanding of the stages of personal financial advice and the products used by financial advisers | 5              | \$241                | \$9                      | \$250              |  |
| FLM6409  | 6409                          | expiring   |                | \$0                  | \$0                      | \$0                |  |
| FLM6410  | 6410                          | Manage financial resources for a small business enterprise   | 5              | \$176                | \$9                      | \$184              |  |
| FLM7449  | 7449                          | Contribute to organisational strategy development  | 5              | \$115                | \$9                      | \$124              |  |
| FLM8498  | 8498                          | Develop strategies to manage conflict in an organisation   | 5              | \$153                | \$9                      | \$162              |  |
| GWS5616  | 5616                          | Develop and implement a hazard management system for a selected business operation                               | 10             | \$208                | \$17                     | \$225              |  |
| GWS7108  | 7108                          | Deliver on-job training for adult trainees   | 8              | \$193                | \$14                     | \$207              |  |
| GWS7114  | 7114                          | Coach adult learner(s)   | 8              | \$185                | \$14                     | \$199              |  |
| IP9696   | 9696                          | Apply a problem-solving model  | 4              | \$101                | \$7                      | \$108              |  |
| MG8493   | 8493                          | Provide leadership for a team in an organisation   | 10             | \$253                | \$17                     | \$270              |  |

|           |     |  |            |                |              |                |
|-----------|-----|--|------------|----------------|--------------|----------------|
| ScafOps01 | n/a | Knowledge of permits and consents which may be required during scaffolding or rigging operations | 4          | \$141          | \$0          | \$141          |
| ScafOps02 | n/a | Apply occupational health and safety requirements in a business operation                        | 10         | \$270          | \$0          | \$270          |
|           |     |  | <b>147</b> | <b>\$3,787</b> | <b>\$227</b> | <b>\$4,015</b> |

| <b>National Certificate in Scaffolding (Elementary) 2015</b> |                               |  |                | <b>191 Credits</b>    |                          |              |                |
|--|-------------------------------|--|----------------|-----------------------|--------------------------|--------------|----------------|
| NC1352   |                               |  |                |                       |                          |              |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b>  | <b>2015 Course Costs</b> | <b>Total</b> |                |
| NCSPRD   |                               | Base out tube and coupler scaffolding                | 24             | \$619                 | \$41                     | \$660        |                |
| NCSPRA   |                               | Basing out   | 25             | \$613                 | \$43                     | \$656        |                |
| NCSTHA   |                               | Communications and calculations                      | 11             | \$284                 | \$19                     | \$303        |                |
| NCSTHB   |                               | Height awareness                                     | 8              | \$196                 | \$14                     | \$209        |                |
| NCSPRE   |                               | Mobile and falsework scaffolding                     | 24             | \$619                 | \$41                     | \$660        |                |
| NCS23227   |                               | Erect and dismantle standing proprietary scaffolding | 12             | \$309                 | \$21                     | \$330        |                |
| NCSTHD   |                               | Scaffolding legislation                              | 14             | \$343                 | \$24                     | \$367        |                |
| SSC3789  |                               | Sling and communicate during crane operations        | 22             | \$568                 | \$38                     | \$605        |                |
| NCSPRF   |                               | Tube and coupler at heights                          | 26             | \$636                 | \$44                     | \$681        |                |
| NCSPRB   |                               | Working at heights                                   | 24             | \$619                 | \$41                     | \$660        |                |
|  |                               |  | 190            | \$4,806               | \$325                    | \$5,131      |                |
|  |                               |  |                | <b>Discounted fee</b> | <b>\$1,518</b>           | <b>\$312</b> | <b>\$1,830</b> |



| <b>National Certificate in Scaffolding (Suspended) 2015</b> |                        |  |           | <b>73 Credits</b> |                   |                |
|---|------------------------|--|-----------|-------------------|-------------------|----------------|
| NC1771  |                        |  |           |                   |                   |                |
|   |                        |  |           |                   |                   |                |
| Code  | Unit # (If applicable) | Title  | Credits   | 2015 Base Fee     | 2015 Course Costs | Total          |
| NCSSPRA   |                        | Plan and prepare for suspended scaffolding (Practical A) | 19        | \$432             | \$32              | \$464          |
| NCSSPRB   |                        | Swing stage (Practical B)                                | 25        | \$568             | \$43              | \$611          |
| NCSSPRC   |                        | Boatswains Chairs (Practical C)                          | 29        | \$659             | \$50              | \$708          |
|   |                        |  | <b>73</b> | <b>\$1,658</b>    | <b>\$125</b>      | <b>\$1,783</b> |

| <b>National Certificate in Advanced Scaffolding (Level 5) 2015</b> |                               |   |                | <b>123 Credits</b>   |                          |                |
|--|-------------------------------|---|----------------|----------------------|--------------------------|----------------|
| NC1772   |                               |   |                |                      |                          |                |
|  |                               |   |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>                              | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| NCASPRA  |                               | Design Advanced Scaffolding (Practical A) | 33             | \$428                | \$56                     | \$485          |
| NCASPRB  |                               | Complex Support Structures (Practical B)  | 30             | \$389                | \$51                     | \$441          |
| NCASPRC  |                               | Erect Complex Structures (Practical C)    | 30             | \$389                | \$51                     | \$441          |
| NCASPRD  |                               | Support Systems (Practical D)             | 30             | \$389                | \$51                     | \$441          |
|  |                               |   | <b>123</b>     | <b>\$1,596</b>       | <b>\$210</b>             | <b>\$1,807</b> |

| <b>National Certificate in Intermediate Scaffolding 2015</b> |                               |   |                | <b>75 Credits</b>    |                          |                |
|--|-------------------------------|---|----------------|----------------------|--------------------------|----------------|
| NC1463   |                               |   |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| BA21336  | 21336                         | Lead a group/team to achieve an objective(s) with some complexity | 5              | \$130                | \$9                      | \$138          |
| NCS23716   | 23716                         | Erect and dismantle vessel scaffolding                            | 10             | \$257                | \$17                     | \$274          |
| NCS23717   | 23717                         | Erect and dismantle birdcage scaffolding                          | 10             | \$257                | \$17                     | \$274          |
| NCS23718   | 23718                         | Erect and dismantle catch fans                                    | 10             | \$257                | \$17                     | \$274          |
| NCS23719   | 23719                         | Erect, operate, and dismantle proprietary winches on scaffolding  | 10             | \$257                | \$17                     | \$274          |
| NCS23720   | 23720                         | Erect, operate, and dismantle mast climbers                       | 10             | \$257                | \$17                     | \$274          |
| NCS23721   | 23721                         | Erect and dismantle sloping platforms                             | 10             | \$257                | \$17                     | \$274          |
| NCS23722   | 23722                         | Supervise the erection and dismantlement of scaffolding           | 10             | \$257                | \$17                     | \$274          |
|  |                               |   | 75             | \$1,931              | \$128                    | \$2,060        |
|  |                               | <b>Discounted fee</b>   |                | <b>\$1,288</b>       | <b>\$123</b>             | <b>\$1,411</b> |

| <b>National Certificate in Rigging (Advanced) 2015</b> |                               |   |                | <b>120 Credits</b>   |                          |                |
|--|-------------------------------|---|----------------|----------------------|--------------------------|----------------|
| NC5241   |                               |   |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| Complete A/R   | 4218                          | Complete advanced rigging work                              | 55             | \$990                | \$94                     | \$1,084        |
| Dismantle A/R  | 4219                          | Dismantle structures and/or plant at advanced rigging level | 25             | \$450                | \$43                     | \$493          |
| Plan A/R   | 4217                          | Plan and prepare advanced rigging work                      | 40             | \$721                | \$68                     | \$790          |
|  |                               |   | 120            | \$2,162              | \$205                    | \$2,367        |
|  |                               | <b>Discounted fee</b>                                       |                | <b>\$1,801</b>       | <b>\$197</b>             | <b>\$1,998</b> |

| <b>National Certificate in Rigging (Intermediate) 2015</b> |                               |   |                | <b>95 Credits</b>    |                          |                |
|--|-------------------------------|---|----------------|----------------------|--------------------------|----------------|
| NC5241   |                               |   |                |                      |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| Complete I/R   | 4215                          | Complete intermediate rigging work                              | 45             | \$682                | \$77                     | \$759          |
| Dismantle I/R  | 4216                          | Dismantle structures and/or plant at intermediate rigging level | 15             | \$227                | \$26                     | \$253          |
| Plan I/R   | 4214                          | Plan and prepare intermediate rigging work                      | 35             | \$531                | \$60                     | \$591          |
|  |                               |   | <b>95</b>      | <b>\$1,441</b>       | <b>\$162</b>             | <b>\$1,603</b> |

# National Certificate in Rigging (Basic) 2015

**124 Credits**

NC5241

| Code           | Unit # (If applicable) | Title   | Credits    | 2015 Base Fee  | 2015 Course Costs | Total          |
|----------------|------------------------|---|------------|----------------|-------------------|----------------|
| Plan B/R       | 4212                   | Plan and prepare basic rigging work                   | 25         | \$885          | \$0               | \$885          |
| SSC4213        | 4213                   | Complete basic rigging work                           | 35         | \$1,241        | \$0               | \$1,241        |
| First Aid 6400 | 6400                   | Manage first aid in emergency situations              | 2          | \$53           | \$0               | \$53           |
| First Aid 6401 | 6401                   | Provide first aid                                     | 1          | \$67           | \$0               | \$67           |
| First Aid 6402 | 6402                   | Provide resuscitation level 2                         | 1          | \$31           | \$0               | \$31           |
| FLM1277        | 1277                   | Communicate information in a specified workplace      | 3          | \$107          | \$0               | \$107          |
|                |                        | Demonstrate knowledge of workplace health and safety  |            |                |                   |                |
| CPO497         | 497                    | requirements  | 3          | \$108          | \$0               | \$108          |
|                |                        | Use, install and disestablish proprietary fall arrest |            |                |                   |                |
| F/Arrest       | 15757                  | systems when working at height                        | 4          | \$110          | \$0               | \$110          |
|                |                        | Take measurements and use calculations to solve       |            |                |                   |                |
| Measurement    | 5228                   | measurement problems                                  | 3          | \$107          | \$0               | \$107          |
|                |                        | Solve problems which require calculation with whole   |            |                |                   |                |
| SSC8489        | 8489                   | numbers   | 2          | \$71           | \$0               | \$71           |
|                |                        | Use Pythagoras' theorem and trigonometry to solve     |            |                |                   |                |
| SSC5236        | 5236                   | problems related to right-angled triangles in the     | 1          | \$71           | \$0               | \$71           |
|                |                        | workplace   |            |                |                   |                |
| SSC1753        | 1753                   | Load and unload a goods service vehicle               | 4          | \$109          | \$0               | \$109          |
|                |                        | Sling regular loads and communicate during crane      |            |                |                   |                |
| Crane Ops      | 3789                   | operations  | 22         | \$566          | \$0               | \$566          |
|                |                        | Interpret and apply the Health and Safety in          |            |                |                   |                |
| NCR20259       | 20259                  | Employment Act to rigging industry activities         | 3          | \$78           | \$0               | \$78           |
|                |                        | Demonstrate knowledge of the Approved Code of         |            |                |                   |                |
| NCR20260       | 20260                  | Practice for Load-Lifting Rigging                     | 3          | \$78           | \$0               | \$78           |
| NCR20261       | 20261                  | Use and maintain rigging hand tools                   | 4          | \$105          | \$0               | \$105          |
|                |                        | Use and maintain rigging portable power and portable  |            |                |                   |                |
| NCR20262       | 20262                  | compressed air tools                                  | 4          | \$105          | \$0               | \$105          |
| NCR20263       | 20263                  | Use and maintain rigging plant and equipment          | 4          | \$105          | \$0               | \$105          |
|                |                        |   | <b>124</b> | <b>\$3,996</b> | <b>\$0</b>        | <b>\$3,996</b> |

**Discounted fee**

**\$1,303**

**\$0**

**\$1,303**

| <b>National Certificate in Core Rigging 2015</b> |                               |  |                | <b>61 Credits</b>    |                          |                |
|--|-------------------------------|--|----------------|----------------------|--------------------------|----------------|
| NC1627   |                               |  |                |                      |                          |                |
| <b>Code</b>                                      | <b>Unit # (If applicable)</b> | <b>Title</b>   | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |
| Crane Ops  | 3789                          | Sling regular loads and communicate during crane operations              | 22             | \$528                | \$38                     | \$566          |
| Drill23229                                       | 23229                         | Use a safety harness for personal fall prevention when working at height | 4              | \$164                | \$7                      | \$171          |
| GWS17593   | 17593                         | Apply safe work practices in the workplace                               | 4              | \$103                | \$7                      | \$110          |
| NCR20261   | 20261                         | Use and maintain rigging hand tools                                      | 4              | \$98                 | \$7                      | \$105          |
| PTHA26348  | 26348                         | Use hand-held radios to communicate in a construction or related context | 3              | \$72                 | \$5                      | \$78           |
| PTHA26352  | 26352                         | Work as a team member during rigging operations                          | 15             | \$362                | \$26                     | \$388          |
| PTHA9707   | 9707                          | Demonstrate knowledge of workplace communications requirements           | 5              | \$123                | \$9                      | \$132          |
| SSC1753  | 1753                          | Load and unload a goods service vehicle                                  | 4              | \$102                | \$7                      | \$109          |
|  |                               |  | <b>61</b>      | <b>\$1,554</b>       | <b>\$104</b>             | <b>\$1,658</b> |



| <b>National Certificate in Industrial Rope Access (Elementary Rope Skills) 2015</b> |                               |  |                |                      | <b>69 Credits</b>        |                |  |
|---|-------------------------------|--|----------------|----------------------|--------------------------|----------------|--|
| NC1016  |                               |  |                |                      |                          |                |  |
|   |                               |  |                |                      |                          |                |  |
| <b>Code</b>   | <b>Unit # (If applicable)</b> | <b>Title</b>                           | <b>Credits</b> | <b>2015 Base Fee</b> | <b>2015 Course Costs</b> | <b>Total</b>   |  |
| NCIREPA   |                               | First Aid & Height Awareness           | 9              | \$172                | \$15                     | \$187          |  |
| NCIREPC   |                               | On Rope Skills                         | 14             | \$268                | \$24                     | \$292          |  |
| NCIRETB   |                               | Plan and Prepare, Inspect and Maintain | 6              | \$115                | \$10                     | \$124          |  |
| NCIREPD   |                               | Recovery Techniques                    | 15             | \$288                | \$15                     | \$303          |  |
| NCIRETA   |                               | Rope Access Legislation                | 11             | \$211                | \$18                     | \$229          |  |
| NCIRAPB   |                               | Rope Access Systems                    | 14             | \$268                | \$24                     | \$292          |  |
|   |                               |  | <b>69</b>      | <b>\$1,322</b>       | <b>\$106</b>             | <b>\$1,428</b> |  |

| <b>National Certificate in Industrial Rope Access (Working on Ropes)</b> |                               |   | <b>2015</b>    |                       | <b>118 Credits</b>       |                |
|--|-------------------------------|---|----------------|-----------------------|--------------------------|----------------|
| NC1017   |                               |   |                |                       |                          |                |
| <b>Code</b>  | <b>Unit # (If applicable)</b> | <b>Title</b>  | <b>Credits</b> | <b>2015 Base Fee</b>  | <b>2015 Course Costs</b> | <b>Total</b>   |
| IRA19364   | 19364                         | Identify and apply industrial rope access legislation       | 8              | \$202                 | \$14                     | \$216          |
| IRA19365   | 19365                         | Select and safely use industrial rope access equipment      | 15             | \$387                 | \$26                     | \$413          |
| IRA19366   | 19366                         | Plan and prepare for advanced industrial rope access work   | 20             | \$516                 | \$34                     | \$550          |
| IRA19367   | 19367                         | Set up, alter, and dismantle industrial rope access systems | 25             | \$646                 | \$43                     | \$688          |
| IRA19368   | 19368                         | Carry out advanced industrial rope access techniques        | 25             | \$646                 | \$43                     | \$688          |
| IRA19369   | 19369                         | Carry out advanced patient recovery techniques              | 25             | \$646                 | \$43                     | \$688          |
|  |                               |   | 118            | \$3,042               | \$202                    | \$3,244        |
|  |                               |   |                | <b>Discounted fee</b> | <b>\$1,547</b>           | <b>\$1,741</b> |

# National Certificate in Early Childhood Education & Care 2015

NC5573

| Code                                | Unit # (if applicable) | Title  | Credits   | 2015 Base Fee  | 2015 Course Costs | Total          |
|-------------------------------------|------------------------|--|-----------|----------------|-------------------|----------------|
| ECE10013                            | 10013                  | Explain the purpose, philosophy, structure and relevance of the New Zealand Early Childhood Curriculum, Te Whariki | 2         | \$47           | \$3               | \$50           |
| ECE10019                            | 10019                  | Describe and contribute to safe practices and a safe environment for children in an ECE service                    | 4         | \$92           | \$6               | \$98           |
| ECE10020                            | 10020                  | Describe personal and environmental hygiene and safety practices in an ECE service                                 | 2         | \$47           | \$3               | \$50           |
| ECE10021                            | 10021                  | Describe the basic needs of children in an ECE service   | 3         | \$69           | \$5               | \$75           |
| ECE10022                            | 10022                  | Demonstrate knowledge of attachment patterns and short-term separation in an ECE service                           | 3         | \$69           | \$5               | \$75           |
| ECE10023                            | 10023                  | Describe transition situations in ECE services   | 2         | \$47           | \$3               | \$50           |
| ECE10024                            | 10024                  | Demonstrate knowledge of promoting the health and wellbeing of children in ECE services                            | 3         | \$69           | \$5               | \$75           |
| ECE10026                            | 10026                  | Demonstrate knowledge of child development and learning and its relevance to ECE services                          | 5         | \$116          | \$9               | \$124          |
| ECE26707                            | 26707                  | Describe the value of play and create resources for children's development and learning in an ECE service          | 6         | \$140          | \$13              | \$153          |
| ECE26708                            | 26708                  | Develop reciprocal and responsive relationships with children in an ECE service                                    | 5         | \$116          | \$9               | \$124          |
| ECE26709                            | 26709                  | Conduct an observation of a child in an ECE service  | 3         | \$69           | \$11              | \$80           |
| ECE26712                            | 26712                  | Demonstrate knowledge of, and apply, age-related nutrition needs in providing food for a child in an ECE service   | 4         | \$92           | \$13              | \$105          |
| ECE27145                            | 27145                  | Develop, implement, and evaluate a learning plan for a child or children in an ECE service                         | 4         | \$92           | \$6               | \$98           |
| ECE20406                            | 20406                  | Demonstrate knowledge of, and apply, effective communication with diverse whanau/families in ECE services          | 4         | \$92           | \$6               | \$98           |
| ECE20407                            | 20407                  | Demonstrate knowledge of cultural diversity in ECE services  | 4         | \$92           | \$6               | \$98           |
| ECE27146                            | 27146                  | Demonstrate knowledge of organisations relevant to ECE services in Aotearoa/New Zealand                            | 4         | \$92           | \$6               | \$98           |
| ECE10032                            | 10032                  | Describe knowledge of ethics in ECE services   | 2         | \$47           | \$3               | \$50           |
| ECE26715                            | 26715                  | Describe professional image and demonstrate professional behaviours required of early childhood educators          | 3         | \$69           | \$5               | \$75           |
| <b>Fee calculated on 63 credits</b> |                        |  | <b>63</b> | <b>\$1,455</b> | <b>\$121</b>      | <b>\$1,576</b> |

## National Certificate in Science (Level 4) 2015

NC1669

| Code     | Unit # (If applicable) | Title   | Credits   | 2015 Base Fee  | 2015 Course Costs | Total          |
|----------|------------------------|---|-----------|----------------|-------------------|----------------|
|          |                        | Create a computer spreadsheet to provide a solution for       |           |                |                   |                |
| BA2785   | 2785                   | organisation use  | 5         | \$117          | \$9               | \$125          |
| BA11101  | 11101                  | Collaborate within a group/team which has an objective        | 4         | \$92           | \$6               | \$98           |
| NCS2990  | 2990                   | Read texts to research information                            | 4         | \$92           | \$6               | \$98           |
| NCS26117 | 26117                  | Work safely in a laboratory                                   | 2         | \$47           | \$3               | \$50           |
|          |                        | Demonstrate knowledge of units, notation, and calculations in |           |                |                   |                |
| NCS27388 | 27388                  | science   | 4         | \$92           | \$6               | \$98           |
| NCS16565 | 16565                  | Demonstrate knowledge of organic compounds                    | 5         | \$117          | \$9               | \$125          |
|          |                        | Demonstrate knowledge of the periodic table and properties of |           |                |                   |                |
| NCS16567 | 16567                  | selected elements   | 7         | \$162          | \$11              | \$173          |
| NCS26341 | 26341                  | Perform titrimetric analyses                                  | 6         | \$140          | \$24              | \$163          |
| NCS26342 | 26342                  | Perform gravimetric analyses                                  | 4         | \$92           | \$22              | \$114          |
|          |                        | Demonstrate laboratory solvent and distillation separation    |           |                |                   |                |
| NCS8436  | 8436                   | techniques  | 5         | \$117          | \$23              | \$140          |
| NCS8443  | 8443                   | Evaluate properties of matter                                 | 3         | \$69           | \$12              | \$81           |
|          |                        | Demonstrate knowledge of acid-base pH measurement and         |           |                |                   |                |
| NCS8448  | 8448                   | equilibria  | 5         | \$117          | \$23              | \$140          |
| NCS8452  | 8452                   | Demonstrate the behaviour of gases                            | 2         | \$47           | \$9               | \$55           |
| NCS9242  | 9242                   | Perform titrimetric analysis using colour indicators          | 5         | \$117          | \$23              | \$140          |
|          |                        | <b>Fee calculated on 63 credits</b>                           | <b>61</b> | <b>\$1,416</b> | <b>\$185</b>      | <b>\$1,601</b> |

# Certificate in Engineering (Fitting and Turning) 2015

**120 Credits**

WC3087

| Code      | Unit # (If applicable) | Title  | Credits    | 2015 Base Fee  | 2015 Course Costs | Total          |
|-----------|------------------------|--|------------|----------------|-------------------|----------------|
| FAID3001  |                        | Workplace first aid  | 5          | \$214          | \$6               | \$220          |
| MENG2001  |                        | Workplace safety   | 10         | \$502          | \$14              | \$516          |
| MENG2003  |                        | Measurement and calculations in engineering  | 15         | \$743          | \$30              | \$773          |
| MENG2010  |                        | Engineering drawing  | 15         | \$748          | \$25              | \$773          |
| MENG2012  |                        | Hand and power tools and machining operations  | 15         | \$753          | \$15              | \$768          |
| MENG3003  |                        | Mechanical engineering and advanced machining  | 15         | \$753          | \$20              | \$773          |
| MENG3011  |                        | Engineering materials and heat treatment   | 15         | \$759          | \$14              | \$773          |
| MENG10851 | 10851                  | Operate a powered industrial lift truck (forklift)                                       | 7          | \$349          | \$12              | \$361          |
| MENG17459 | 17459                  | Demonstrate and apply knowledge of safe manual handling                                  | 3          | \$150          | \$5               | \$155          |
| MENG1753  | 1753                   | Load and unload a goods service vehicle  | 4          | \$200          | \$7               | \$206          |
| MENG17592 | 17592                  | Identify the causes of back injury and methods to prevent back injuries in the workplace | 4          | \$200          | \$7               | \$206          |
| MENG21677 | 21677                  | Demonstrate knowledge of a diesel fuel system  | 2          | \$102          | \$3               | \$105          |
| MENG231   | 231                    | Explain the operation of two and four stroke petrol and diesel engines                   | 4          | \$200          | \$7               | \$206          |
| MENG24089 | 24089                  | Demonstrate knowledge of fatigue management, work time, and driver logbook requirements  | 5          | \$250          | \$8               | \$258          |
| MENG4573  | 4573                   | Communicate in the outdoors using two-way radio  | 1          | \$52           | \$2               | \$54           |
|           |                        |  | <b>120</b> | <b>\$5,974</b> | <b>\$172</b>      | <b>\$6,146</b> |